

# KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St. Suite 2 Ellensburg WA 98926

cds@co.kittitas.wa.us

Office 509-962-7506

Fax 509-962-7682

Building Partnerships - Building Communities

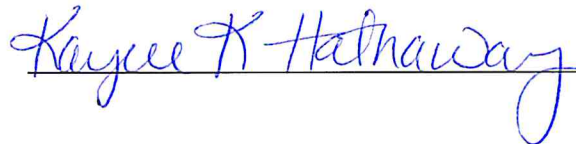
PROPOSAL NAME: Fire District 6 Public Facility PF-14-00001

NOTIFICATION OF: Notice of Application

NOTIFICATION MAIL DATE: Monday, April 7, 2014

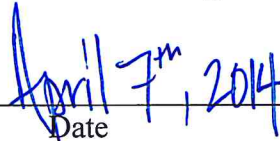
I certify that the following documentation:

- Notice of Application for the Fire District 6 Public Facility PF-14-00001 has been mailed to the attached list of persons and participants, and that proper notification (as attached) has been published in the Legal Newspaper(s) of Record for Kittitas County.

 Signature

Kaycee K Hathaway  
Community Development Services Planner  
County of Kittitas  
State of Washington

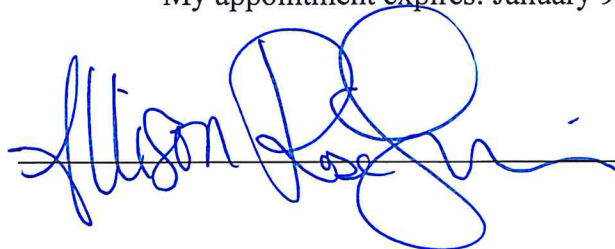
Subscribed and sworn to before me

  
Date



Allison Rose Shriner  
Notary Public for the State of Washington residing  
in Ellensburg.

My appointment expires: January 9, 2018.

 Signature

DAILY RECORD/KITTITAS PUB  
C/O IDAHO STATE JOURNAL RECEIVABLES  
PO BOX 1570  
POCATELLO ID 83204

ORDER CONFIRMATION

Salesperson: DANIELLE RENWICK

Printed at 04/04/14 09:10 by dde18

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Acct #: 84329

Ad #: 1074701

Status: N

KC COMMUNITY DEVELOPMENT SERVICES  
411 N. RUBY ST, SUITE 2  
ELLENSBURG WA 98926

Start: 04/07/2014 Stop: 04/07/2014  
Times Ord: 1 Times Run: \*\*\*  
STD6 2.00 X 6.76 Words: 364  
Total STD6 13.52  
Class: 0001 LEGAL NOTICES  
Rate: LEG2 Cost: 116.27  
# Affidavits: 1

Contact: MANDY  
Phone: (509)962-7506  
Fax#:  
Email:  
Agency:

Ad Descrpt: N/APP PF-14-00001  
Given by: \*  
Created: dde18 04/04/14 09:06  
Last Changed: dde18 04/04/14 09:10

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COMMENTS:

COPIED from AD 1065818

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PUB ZONE ED TP START INS STOP SMTWTFS  
DR A 97 S 04/07  
IN A 97 S 04/07  
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AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Quote from Daily Record/Kittitas County Publishing (509) 925-1414  
This ad will run as quoted unless cancellation is received. Please contact your sales rep 24 hours prior to first run date to cancel order.

Kaycee K Hathaway  
Name (print or type)

Kaycee K Hathaway  
Name (signature)

(CONTINUED ON NEXT PAGE)

DAILY RECORD/KITTITAS PUB  
C/O IDAHO STATE JOURNAL RECEIVABLES  
PO BOX 1570  
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ORDER CONFIRMATION (CONTINUED)

Salesperson: DANIELLE RENWICK

Printed at 04/04/14 09:10 by dde18

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Acct #: 84329

Ad #: 1074701

Status: N

**NOTICE OF APPLICATION**

**Project Name (File Number):** Fire District 6 (PF-14-00001)  
**Applicant:** Property owner Kittitas County Fire Protection District #6

**Location:** One tax parcel, located on Salmon La Sac Road, Ronald WA, in a portion of Section 34, T.21N, R.14E, W.M.; Kittitas County parcel map number 21-14-34021-0004.

**Proposal:** Landowner Kittitas County Fire Protection District #6 has submitted a Public Facilities application to construct a two story 5,992 square foot unoccupied fire station building on approximately 1.0 acre. The subject property is zoned Highway Commercial.

**Materials Available for Review:** The submitted application and related file documents may be examined by the public at the Kittitas County Community Development Services (CDS) office at 411 N. Ruby, Suite 2, Ellensburg, Washington, 98926, or on the CDS website at <http://www.co.kittitas.wa.us/cds/current/public-facilities.asp>. Phone: (509) 962-7506.

**Written Comments** on this proposal can be submitted to CDS any time prior to 5:00 p.m. on April 22, 2014. Under Title 17.62.030, Public Facility Projects are processed in an abbreviated administrative format, which does not involve a public hearing. All comments will be considered in the decision making process, and any person has the right to comment on this application and receive notification of the Community Development Services administrative decision, once made. Appeals to an administrative land use decision may be filed within 10 working days with the board of county commissioners as outline in Chapter 15A.07 of the Kittitas County Code. The current appeal fee is \$500.00.

**Environmental Review (SEPA):** The County expects to issue a Determination of Non-Significance (DNS) for this proposal, and will use the optional DNS process, meaning this may be the only opportunity for the public to comment on the environmental impacts of the proposal. Mitigation measures may be required under applicable codes, such as Title 17 Zoning, Title 16 Subdivisions, and the Fire Code, and the project review process may incorporate or require mitigation measures regardless of whether an EIS is prepared. A copy of the threshold determination may be obtained from the County.

**Designated Permit Coordinator (staff contact):** Kaycee K Hathaway, Staff Planner: 509-962-7079; email at [kaycee.hathaway@co.kittitas.wa.us](mailto:kaycee.hathaway@co.kittitas.wa.us)

Notice of Application: April 7, 2014  
Application Received: February 28, 2014  
Application Complete: March 31, 2014

Publish: April 7, 2014

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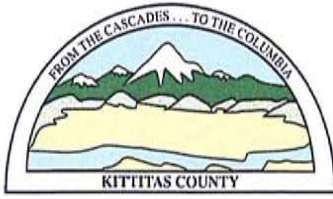
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Building Partnerships - Building Communities

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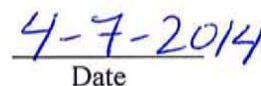
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Signature Planner of Record

  
Date

ROGERS, KATHLEEN A  
3829 95TH AVE NE  
BELLEVUE WA 98004-1309

KITTITAS CO FIRE PROTECTION DIST #6  
PO BOX 328  
RONALD WA 98940-

BOULDER CREEK ENTERPRISES INC  
PO BOX 532  
ROSLYN WA 98941-

PETERSON, JOHN M. ETUX  
18805 SE 168TH  
RENTON WA 98058

STANLEY, RICHARD I  
PO BOX 144  
RONALD WA 98940-

JONES, LYLE P ETUX  
PO BOX 281  
BUCKLEY WA 98321

ROGALSKI, HENRY D ETUX  
1006 SHADOWMOSS CIRCLE  
LAKE MARY FL 32746-

COTHRAN, PATRICIA E  
TRUSTEE  
3520 SEASHORE AVE  
GREENBANK WA 98253

STANLEY, DAVID S ETAL  
PO BOX 1372  
RONALD WA 98940-

BULGER, GENESEE  
11502 LAKE CITY WAY NE  
SEATTLE WA 98125-

GUSTAFSON, DAVID ETUX  
PO BOX 128  
ENUMCLAW WA 98022-

DRIFTWOOD ACRES  
MAINTENANCE CORPORATION  
PO BOX 480  
ROSLYN WA 98941

OLSON, DANIAL R ETUX  
P O BOX 452  
ROSLYN WA 98941-

TRACY, WILLIAM R. ETUX  
PO BOX 176  
RONALD WA 98940-0176

HUSS, MICHAEL  
12636 SE 158TH ST  
RENTON WA 98058-

EAKMAN, MICHAEL JAMES ETUX  
1010 S 202ND ST  
DES MOINES WA 98198-

DEPHELPS, THOMAS M ETUX  
PO BOX 224  
RONALD WA 98940-0224

BOULDER CREEK  
ENTERPRISES INC  
PO BOX 532  
ROSLYN WA 98941-

PARKER, SHAWN ETUX  
PO BOX 245  
RONALD WA 98940

FURER, SAM  
17921 W SPRING LAKE DR SE  
RENTON WA 98058-0610

DICKEY, JAY & GINGER  
26802 MONARCH  
KATY TX 77494-

LITCHFIELD, RANDAL J ETUX  
PO BOX 158  
ROSLYN WA 98941

BUSH, HARVEY ETUX &  
BUSH, KYLE  
6511 W CREST VIEW LOOP SE  
SNOQUALMIE WA 98065-

TROGLIA, MARTHA &  
DOREEN, LOIS ETVIR  
16902 SE 43RD ST  
ISSAQUAH WA 98027-7851

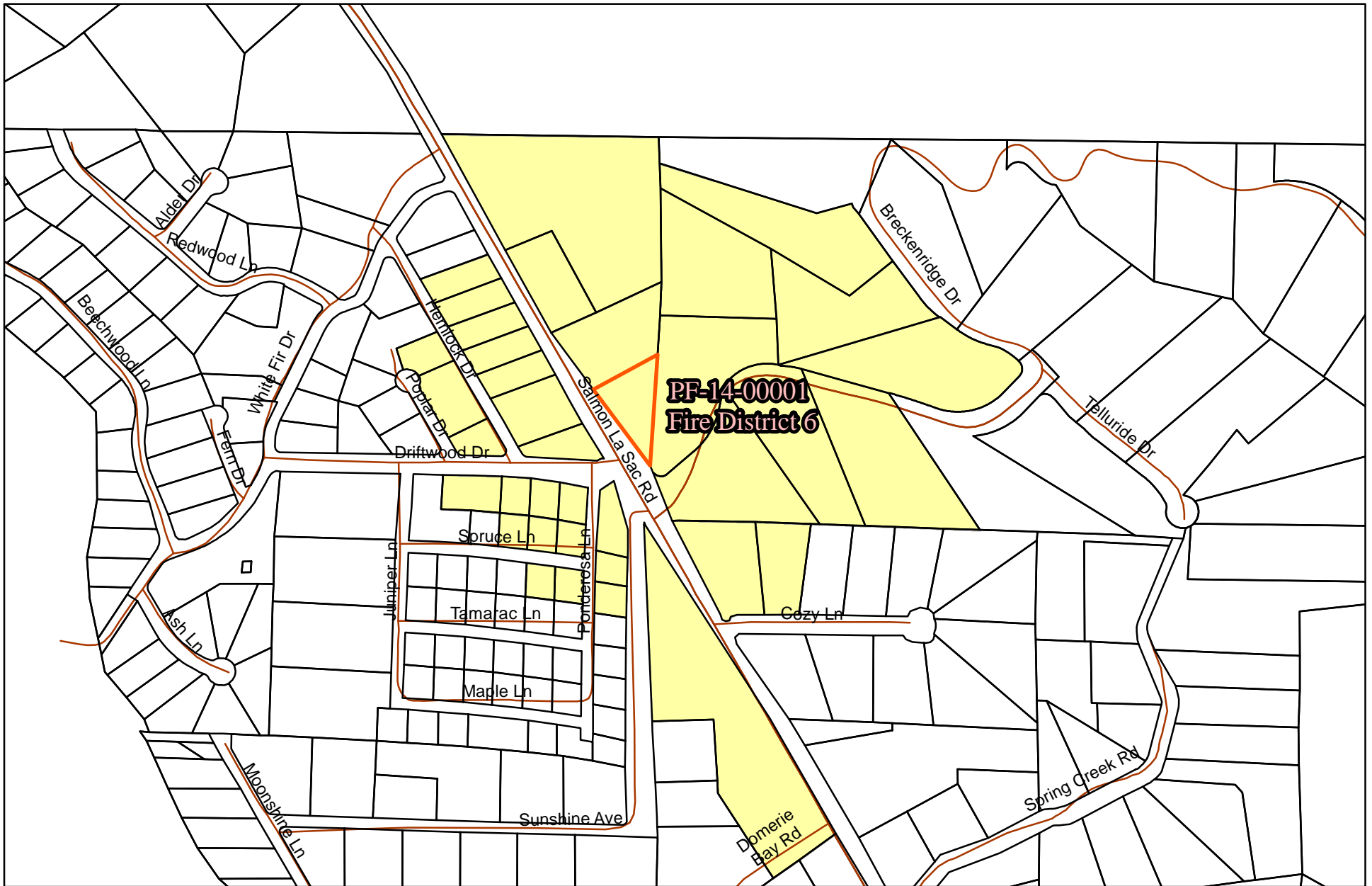
PRITCHETT, JARED S &  
PRITCHETT, CHARLES M  
10815 MEADOW RD SW  
LAKEWOOD WA 98499

JP MORGAN CHASE BANK NA  
ATTN: RETRIEVAL & REINSTATE DEPT  
780 DELTA DR  
MONROE LA 71203-6000

SUNDBY, WILLIAM G ETUX  
TRUSTEES  
2002 5TH ST SE  
PUYALLUP WA 98373-

CREST LODGE #9 LLC  
C/O MELANIE NIXON  
2818 SW 327TH ST  
FEDERAL WAY WA 98023-

HAMBERLIN LLC  
PO BOX 237  
RONALD WA 98940-

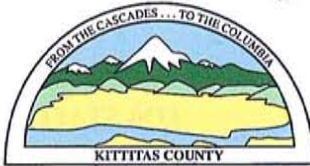


PF-14-00001  
Fire District 6

500ft Buffer  
Map

4/1/2014

kaycee.hathaway



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**RECEIVED**

CDS@CO.KITTITAS.WA.US  
Office (509) 962-7506  
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"Building Partnerships – Building Communities"

FEB 28 2014

**SEPA ENVIRONMENTAL CHECKLIST**

**PURPOSE OF CHECKLIST:**

The State Environmental Protection Act (SEPA), chapter 43.21C RCW. Requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impacts from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

**INSTRUCTIONS FOR APPLICANTS:**

This environmental checklist asks you to describe some basic information about your proposals. Governmental agencies use this checklist to determine whether the environmental impacts or your proposal are significant, requiring preparation if an EIS. Answer the questions briefly, with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully, to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if a question does not apply to your proposal, write "don not know" or "does not apply" Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

**USE OF CHECKLIST FOR NONPROJECT PROPOSALS:**

Complete this checklist for non-project proposals, even though questions may be answered "does not apply." IN ADDITION, complete the SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS.

For non-project actions, the references in the checklist to the words "project," "applicant" and "property or site" should be read as "proposal," "proposer" and "affected geographic are" respectively.

**APPLICATION FEES:**

- 490.00 Kittitas County Community Development Services (KCCDS)
- 70.00 Kittitas County Department of Public Works
- 0.00 Kittitas County Fire Marshal

**\$560.00 Total fees due for this application (One check made payable to KCCDS)**

**FOR STAFF USE ONLY**

Application Received By (CDS Staff Signature):	DATE: 2/28/14	RECEIPT # 20393	<b>PAID</b>
			FEB 28 2014
			KITTITAS CO.
			DATE STAMP IN BOX

COMMUNITY PLANNING • BUILDING INSPECTION • PLAN REVIEW • ADMINISTRATION • PERMIT SERVICES • CODE ENFORCEMENT • FIRE INVESTIGATION

FORM LAST REVISED: 7-21-2010



**TO BE COMPLETED BY APPLICANT**

**FOR STAFF USE**

**A. BACKGROUND**

1. Name of proposed project, if applicable:  
**Kittitas County Fire Protection District #6 Station 62 Replacement Building**

PF-14-00001

2. Name of applicant: **Kittitas County Fire Protection District #6**

3. Address and phone number of applicant and contact person:  
**Contact Person: Richard E. Stoops, PE**  
**Address: 5433 Leary Ave NW, Unit 421 Seattle, WA 98107**  
**Telephone: (206) 789-1902 or (509) 649 3541**  
**E-mail: dickstoops@gmail.com**

4. Date checklist prepared: **February 10, 2014**

5. Agency requesting checklist: **Kittitas County CDS**

6. Proposed timing or schedule (including phasing, if applicable):  
**Proposed construction start May 1, 2014**

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.  
**Possible improvement of upper floor in some future year.**

8. List any environmental information you know about that had been prepared, or will be prepared, directly related to this proposal.  
**None**

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain. **No**

10. List any government approvals or permits that will be needed for your proposal, if known. **Public Facilities Application, Building permit, Septic System, and Water availability**

DOT - SR 903?

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

**Replace an existing small single bay fire station with a four bay station to house the additional equipment units the Fire District has acquired to provide fire, rescue and emergency medical services to meet the significant growth of residential homes which has already occurred and is still continuing in the Lake Cle Elum area.**

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

**Address approximately 14100 Salmon La Sac Road  
Kittitas County map # 21-14-34021-0004**

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**B. ENVIRONMENTAL ELEMENTS**

**1. Earth**

a. General description of the site (circle one): flat, rolling, hilly, steep slopes, mountainous, other. **Flat with gentle slope to South and West; Small steeper slope at Northeast corner of site.**

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b. What is the steepest slope on the site (approximate percent slope)? **15% at extreme Northeast Corner**

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c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland. **Roslyn ashy sandy loam.**

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d. Are there surface indications or history of unstable soils in the immediate vicinity? **No**

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e. Describe the purpose, type, and approximate quantities of any filing or grading proposed. Indicate source of fill. **The cut will be approximately 1,000 CY and the fill will be approximately 500 CY. The fill source will be from a regional pit.**

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f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe. **Erosion may occur as a result of the clearing and Construction. Erosion may occur during the clearing phase as a tree and Shrubbery are removed and when footings are dug. As final grading progresses May occur.**

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g. About what percentage of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)? **Approximately 25%**

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h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any: **The specifications will call for an erosion control plan through-out construction and the contractor will be required to conform to all state and local erosion control laws.**

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2. AIR

a. What types of emissions to the air would result from the proposal (i.e. dust, automobiles, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known. **Diesel engine exhaust during construction and after. Emission from Propane fired heating system.**

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b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe. **None**

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c. Proposed measures to reduce or control emissions or other impacts to air, if any: **Minimize the time of fire equipment engines running in idle mode.**

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3. WATER

a. Surface

1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what streams or river it flows into. **No**

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2) Will the project require any work over, in or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans. **None**

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3) Estimate the fill and dredge material that would be placed in or removed from surface water or wetlands, and indicate the area of the site that would be affected. Indicate the source of fill material. **None**

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4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known. **No**

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5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan. **No**

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6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge. **No**

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b.

Ground

1) Will ground water be withdrawn, or will water be discharged to surface waters? If so, give general description, purpose, and approximate quantities if known. **No withdraw- connected to existing Class A water system. No discharge to surface waters.**

\_\_\_\_\_

\_\_\_\_\_

2) Describe waste materials that will be discharged into the ground from septic tanks or other sources, if any (for example: domestic sewage; industrial, containing the following chemicals...; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve. **Septic system effluent from small system serving a generally unoccupied Building.**

\_\_\_\_\_

\_\_\_\_\_

c.

Water Runoff (including storm water):

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe. **Roof and hard surface area runoff will be collected and diverted into swales for ground penetration or evaporation**

*For all issues pertaining to storm water refer to the Eastern Washington storm water manual.*

2) Could waste materials enter ground or surface waters? If so, **No**

\_\_\_\_\_

d.

Proposed measures to reduce or control surface, ground, and runoff water impacts, if any: **None**

\_\_\_\_\_

\_\_\_\_\_

4. PLANTS

a.

Check or circle types of vegetation found on the site:

deciduous tree: alder, maple, aspen, other

X evergreen tree: fir, cedar, pine, other

X shrubs

X grass-**Wild**

pasture

crop or grain

wet soil plants: cattails, buttercup, bulrush, skunk cabbage, other

water plants: water lily, eelgrass, milfoil, other

X other types of vegetation: Various types of weeds

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b.

What kind and amount of vegetation will be removed or altered? **One Pine tree and approximately .25,000 square feet of wild grass and weeds Will be removed.**

\_\_\_\_\_

\_\_\_\_\_

c.

List threatened or endangered species known to be on or near the site. **None**

\_\_\_\_\_

\_\_\_\_\_

d. Proposed landscaping use of native plants, or other measures to preserve or enhance vegetation on the site, if any: **Reseed wild grass and plant a few shrubs**

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5. ANIMALS

a. Circle any birds and animals which have been observed on or near the site or are known to be on or near the site:

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\_\_\_\_\_ birds: hawk, heron, eagle, songbirds, other:  
\_X\_\_\_\_\_ mammals: deer, bear, elk, beavers, other:  
\_\_\_\_\_ fish: bass, salmon, trout, herring, shellfish, other:

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b. List any threatened or endangered species known to be on or near the site. **None**

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c. Is the site part of a migration route? If so, explain.  
**No**

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d. Proposed measures to preserve or enhance wildlife, if any.  
**Not applicable**

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6. ENERGY AND NATURAL RESOURCES

a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the competed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.  
**Electricity for lighting and mechanical equipment (door openers, fans ,etc.)**  
**Propane gas for domestic hot water and space heating**

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b. Would your project affect the potential use of solar energy by adjacent properties? If so, describe. **No**

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c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any. **All Lighting will be fluorescent tubes, CFL or LED**  
**Heating controls will be used to maintain lowest safe temperatures during non-occupied times.**

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7. ENVIRONMENTAL HEALTH

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe. **None**

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1) Describe special emergency services that might be required. **None**

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2) Proposed measures to reduce or control environmental health hazards, if any. **None**

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---

b. 1) What types of noise exist in the area which may affect your project (for example, traffic, equipment, operation, other)? **None**

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2) What types and levels of noise would be created by or associated with the project on a short-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site. **Construction equipment and truck engines from approximately 7 AM To 7 PM.**

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3) Proposed measures to reduce or control noise impacts, if any. **None**

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8. LAND AND SHORELINE USE

a. What is the current use of the site and adjacent properties?  
**Site is undeveloped land, area to the East is a residential development with a border of large trees nearly 100 feet wide. Area to the North is undeveloped land and to the West is a Federal Forest-to-Market highway**

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b. Has the site been used for agriculture? If so, describe. **No**

---

---

c. Describe any structures on the site **None.**

d. Will any structures be demolished? If so, what? **No**

*current zoning:  
Highway  
Commercial  
Zoning is*

e. What is the current zoning classification of the site? **General Commercial**

*Highway  
Commercial*

f. What is the current comprehensive plan designation of the site?  
**Rural Recreational**

g. If applicable, what is the current shoreline master program designation of the site? **Not applicable**

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h. Has any part of the site been classified as an:  
environmentally sensitive area? **No**

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i. Approximately how many people would the completed project displace?  
**None**

---

---

j. Approximately how many people would reside or work in the completed project? **Five for short periods when called out on a random basis .**

---

---

k. Proposed measures to avoid or reduce displacement impacts, if any. **None**

---

---

l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any.  
**Reviewed with County Planners**

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9. HOUSING

a. Approximately how many units would be provided, if any? Indicate whether high, middle or low-income housing. **Not applicable**

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---

b. Approximately how many units, if any, would be eliminated?  
Indicate whether high, middle or low-income housing. **Not applicable**

---

---

c. Proposed measures to reduce or control housing impacts, if any.  
**Not applicable**

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10. AESTHETICS

a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?  
**Height Approximately 30 Feet. Exterior walls Hardiboard and Wood trim, Roof is composition shingles**

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b. What views in the immediate vicinity would be altered or obstructed?  
**None**

---

c. Proposed measures to reduce or control aesthetic impacts, if any.  
**Not applicable**

---

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11. LIGHT AND GLARE

a. What type of light or glare will the proposal produce? What time of day would it mainly occur? **None**

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---

b. Could light or glare from the finished project be a safety hazard or interfere with views? **No**

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---

c. What existing off-site sources of light or glare may affect your proposal?  
**None**

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---

d. Proposed measures to reduce or control light and glare impacts, if any.  
**Not applicable**

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12. RECREATION

a. What designated and informal recreational opportunities are in the immediate vicinity? **Snow Mobile and ATV Rentals approximately 1,000 feet away from building site**

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b. Would the proposed project displace any existing recreational uses? If so, describe. **None**

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c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any: **Not applicable**

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13. HISTORIC AND CULTURAL PRESERVATION

b. Proposed measures to reduce or control direct impacts on public services, if any. **Not applicable**

\_\_\_\_\_  
\_\_\_\_\_

16. UTILITIES

a. Circle utilities currently available at the site: electricity, natural gas, **water**, refuse services, telephone, sanitary sewer, septic system, other.

\_\_\_\_\_  
\_\_\_\_\_

b. Describe the utilities that are proposed for the project, the utility providing the services, and the general construction activities on the site or in the immediate vicinity which might be needed.

\_\_\_\_\_  
\_\_\_\_\_

**Electricity from Puget Sound Energy, Propane Gas from Amerigas, Telephone and DSL services from Inland Networks, water from Driftwood Acres Class A Public water system**

C. SIGNATURE

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: Richard E. Stoops

Date: February 11, 2014 \_\_\_\_\_

Print Name: Richard E. Stoops, PE

**THE REMAINING QUESTIONS ARE EXCLUSIVELY FOR REZONE APPLICANTS AND FOR AMENDMENTS TO COUNTY COMPREHENSIVE PLAN AND CODE. UNLESS THESE APPLY TO YOU, THIS IS THE END OF THE SEPA CHECKLIST.**

SEPA ENVIRONMENTAL CHECKLIST QUESTIONS FOR NON-PROJECT ACTIONS ONLY. WHEN ANSWERING THESE QUESTIONS, BE AWARE THE EXTENT OF THE PROPOSAL, OR THE TYPE OF ACTIVITIES LIKELY TO RESULT FROM THE PROPOSAL, WOULD AFFECT AN ITEM AT A GREATER INTENSITY OR AT A FASTER RATE THAN IF THE PROPOSAL WERE NOT IMPLEMENTED. RESPOND BRIEFLY AND IN GENERAL TERMS (ATTACH ADDITIONAL SHEETS AS NECESSARY)

**FOR STAFF USE**

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise? Proposed measures to avoid or reduce such increases.

\_\_\_\_\_  
\_\_\_\_\_

2. How would the proposal be likely to affect plants, animals, fish or marine life: Proposed measures to protect or conserve plants, animals, fish or marine life.

\_\_\_\_\_  
\_\_\_\_\_



a. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers known to be on or next to the site? If so, generally describe. **None**

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b. Generally describe any landmarks or evidence of historic, archaeological, scientific, or cultural importance known to be on or next to the site. **None**

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---

c. Proposed measures to reduce or control impacts, if any. **Not applicable**

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14. TRANSPORTATION

a. Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans, if any. **Salmon La Sac Road See attached site plan**

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b. Is site currently served by public transit? If not, what is the approximate distance to the nearest transit stop? **No Nearest public transportation is 10 miles away**

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---

c. How many parking spaces would the completed project have? How many would the project eliminate? **Five, none eliminated**

---

---

d. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate whether public or private)? **No**

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---

---

e. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe. **No**

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f. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur. **Average 1 or 2 per day at random times**

---

---

g. Proposed measures to reduce or control transportation impacts, if any. **None**

---

---

15. PUBLIC SERVICE

a. Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe. **None**

---

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## Kaycee Hathaway

---

**From:** Kaycee Hathaway  
**Sent:** Monday, March 31, 2014 4:17 PM  
**To:** 'dickstoops@gmail.com'  
**Subject:** Deem Complete Letter: PF-14-00001 Fire District 6  
**Attachments:** PF-14-00001 Fire District 6 Deem Complete Letter Signed.pdf

Dear Mr. Stoops,

My name is Kaycee Hathaway and I am the new planner for Kittitas County. I am going to be the lead planner on the Public Facilities Project: PF-14-00001 Fire District 6. Attached is the deem complete letter that I sent to you client via U.S. Postal Service. If you have any questions please feel free to contact me.

Thank you,

Kaycee K Hathaway  
Community Development / Planner I  
411 N Ruby ST, Suite 2  
Ellensburg, WA 98926  
Phone: (509) 962- 7079  
Fax: (509) 962-7682  
Email: [kaycee.hathaway@co.kittitas.wa.us](mailto:kaycee.hathaway@co.kittitas.wa.us)

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

"Building Partnerships – Building Communities"

*March 31, 2014*

Kittitas County Fire Protection District #6  
PO Box 328  
Ronald WA 98940

RE: Fire District 6 Public Facilities Application (PF-14-00001)

Dear Mr. Selzer,

Your application received February 8, 2014 for a Public Facilities request has been received. The proposal would permit the siting of a Fire Station on SR 903. The property is located at approximately 14100 Salmon La Sac Road, Ronald WA. This application has been deemed complete as of the date of this letter.

Your application meets the requirements of KCC 16.12.010 for a complete application. The County may request additional information during review of your application. Continued processing of your application will include, but not be limited to the following actions:

1. According to KCC 15A.030.060, a Notice of Application will be sent to the public (adjacent landowners), Kittitas County departments, and non-County governmental agencies inviting written comments on this proposal. Because this application is reviewed administratively, the public comment period will be 15 days, according to Chapter 15 Table A.
2. Requests for clarification, amendments, or additional information will be sent to you following the public comment period.
3. The consideration of written comments from adjacent property owners and public agencies will be used to analyze environmental impacts and compliance with Kittitas County Code.
4. As requested by the County, additional materials and/or revised preliminary plat drawings may be required before a decision has been made on this proposal.
5. A decision will be issued and published which will be final unless appealed within 10 working days following the date of issuance.

If you have any questions regarding this matter, please feel free to contact me at (509) 962-7079 or by email at [kaycee.hathaway@co.kittitas.wa.us](mailto:kaycee.hathaway@co.kittitas.wa.us).

Sincerely,

Kaycee K. Hathaway  
Planner I

Cc: Dick Stoops, authorized agent *via email*

## Lindsey Ozbolt

---

**From:** Lindsey Ozbolt  
**Sent:** Monday, March 31, 2014 3:42 PM  
**To:** 'Dick Stoops'; John Eberle  
**Cc:** Kaycee Hathaway  
**Subject:** RE: Fire Station 62R Project

Good afternoon Dick.

We are currently working on issuing the Deem Complete letter for this project (meaning all information has so that the process can begin for review. Kaycee Hathaway is a new planner in our office and she will be taking the lead on this project. I have included her in this response and she can be reached at 509-962-7079.

Regards,

**Lindsey Ozbolt**  
Planner II

Kittitas County Community Development Services  
411 North Ruby St., Suite 2  
Ellensburg, WA 98926  
Phone: 509-962-7637  
Email: [lindsey.ozbolt@co.kittitas.wa.us](mailto:lindsey.ozbolt@co.kittitas.wa.us)

**From:** Dick Stoops [mailto:dickstoops@gmail.com]  
**Sent:** Friday, March 28, 2014 11:03 AM  
**To:** Lindsey Ozbolt; John Eberle  
**Subject:** Fire Station 62R Project

Hi Lindsey-

Do you have all of the drawings and information required for our environmental clearance to proceed with this fire station replacement building project ?

Dick Stoops, PE  
KCFPD #7 Project Engineer ?

# Critical Areas Checklist

Thursday, April 03, 2014

Application File Number



Planner

Is SEPA required  Yes  No



Is Parcel History required?  Yes  No

What is the Zoning?



Is Project inside a Fire District?  Yes  No

If so, which one?



Is the project inside an Irrigation District?  Yes  No

If so, which one?

Does project have Irrigation Approval?  Yes  No

Which School District?

Is the project inside a UGA?  Yes  No

If so which one?

Is there FIRM floodplain on the project's parcel?  Yes  No

If so which zone?

What is the FIRM Panel Number?

Is the Project parcel in the Floodway?  Yes  No

Does the project parcel contain a shoreline of the State?  Yes  No

If so what is the Water Body?

What is the designation?

Does the project parcel contain a Classified Stream?  Yes  No

If so what is the Classification?

Does the project parcel contain a wetland?  Yes  No

If so what type is it?

Does the project parcel intersect a PHS designation?  Yes  No

If so, what is the Site Name?

Is there hazardous slope in the project parcel?  Yes  No

If so, what type?

Does the project parcel abut a DOT road?  Yes  No

If so, which one?

Does the project parcel abut a Forest Service road?  Yes  No

If so, which one?

Does the project parcel intersect an Airport overlay zone ?  Yes  No

If so, which Zone is it in?

Does the project parcel intersect a BPA right of way or line?  Yes  No

If so, which one?

Is the project parcel in or near a Mineral Resource Land?  Yes  No

If so, which one?

Is the project parcel in or near a DNR Landslide area?  Yes  No

If so, which one?

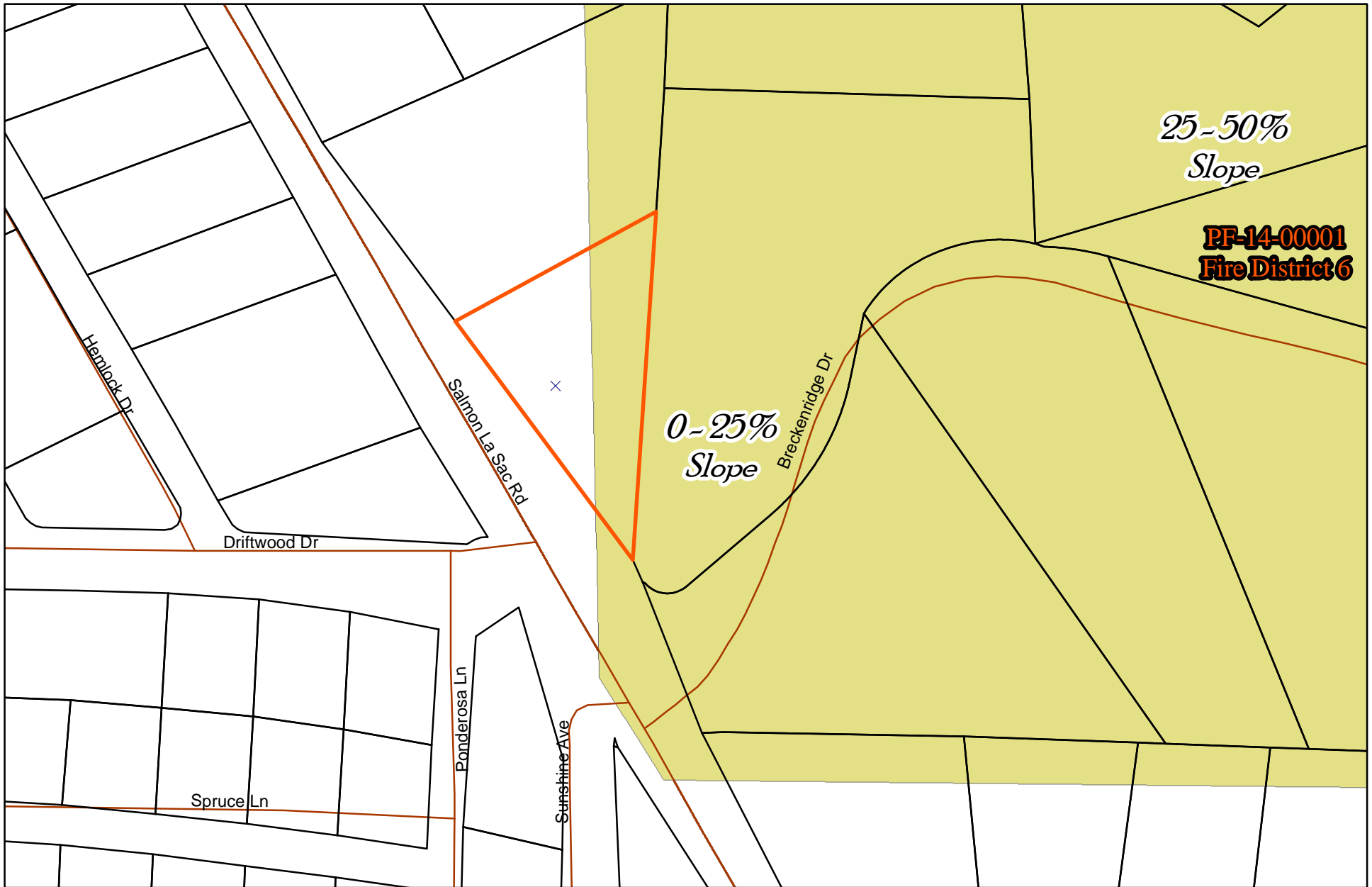
Is the project parcel in or near a Coal Mine area?  Yes  No

What is the Seismic Designation?

Does the Project Application have a Title Report Attached?

Does the Project Application have a Recorded Survey Attached?

Have the Current Years Taxes been paid?



PF-14-00001  
Fire District 6

3/31/2014

Critical Areas  
Map

kaycee.hathaway



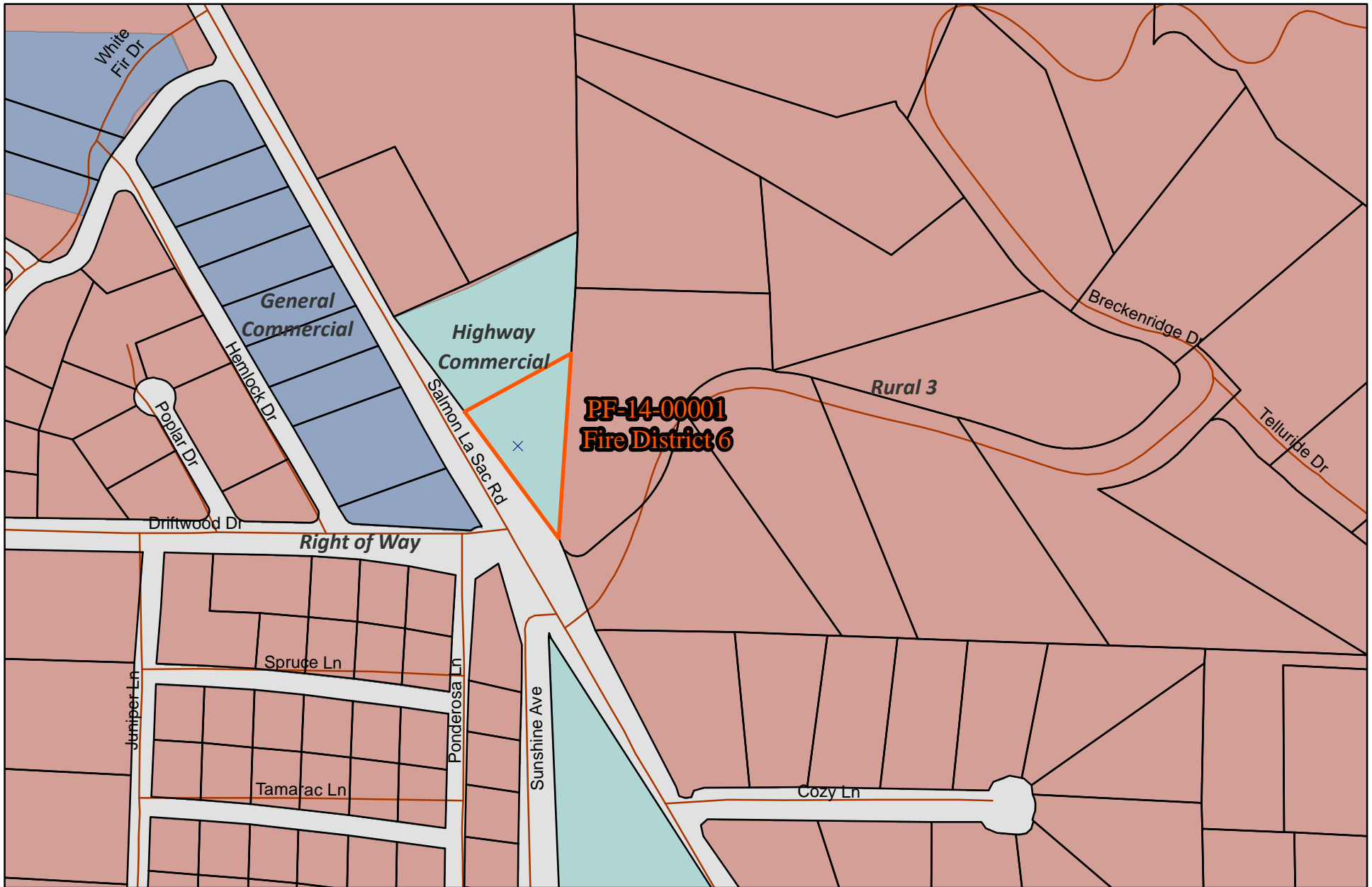
PF-14-00001  
Fire District 6

3/31/2014

Land Use  
Map

kaycee.hathaway





**PF-14-00001  
Fire District 6**

PF-14-00001  
Fire District 6

Zoning  
Map

3/31/2014

kaycee.hathaway

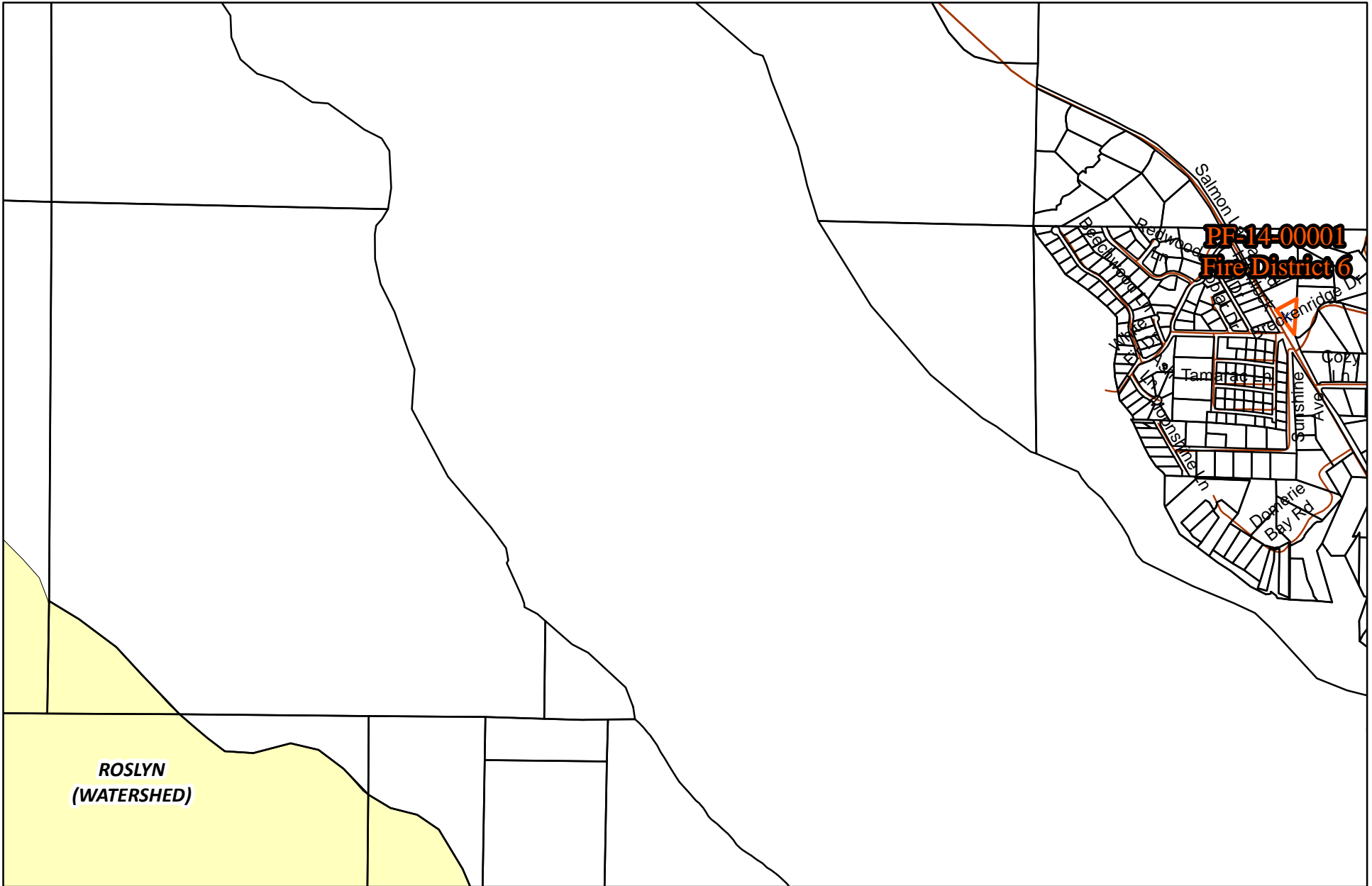


Source: Esri, DigitalGlobe, GeoEye, I-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

PF-14-00001  
Fire District 6

Air Photo  
Verticle





**PF-14-00001  
Fire District 6**

**ROSLYN  
(WATERSHED)**

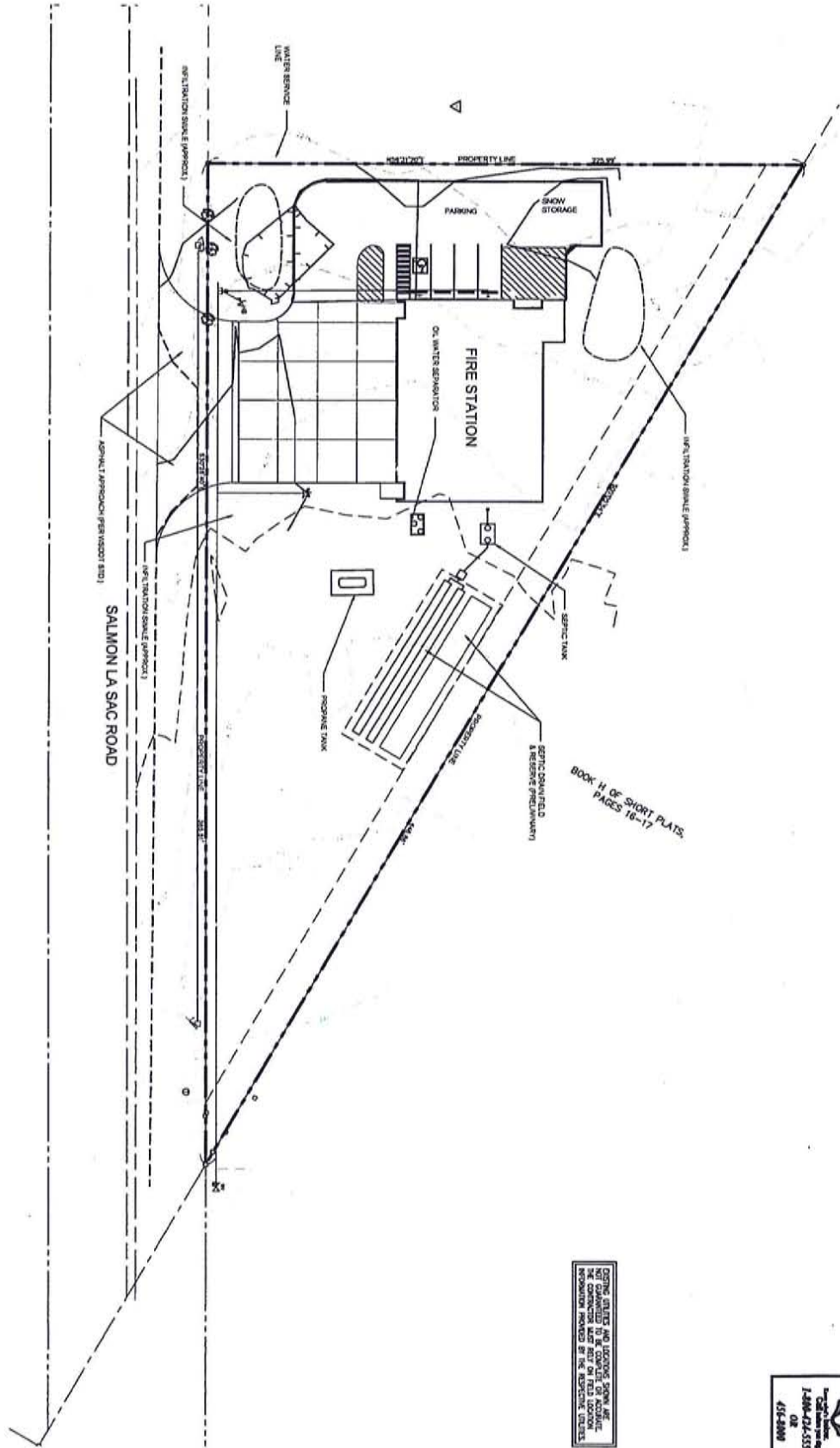
**PF-14-00001  
Fire District 6**

**Area  
Map**

3/31/2014

kaycee.hathaway

OVERALL SITE PLAN



PRELIMINARY

ENGINE, ARCHITECT AND GEOTECH ENGINEERING  
 NOT GUARANTEED TO BE COMPLETE OR ACCURATE  
 FOR CONSTRUCTION WITHOUT THE NECESSARY  
 PERMITS AND APPROVALS FROM THE LOCAL  
 JURISDICTION.



C1.0	NO.	DATE	REVISION

KITITAS FIRE PROTECTION DISTRICT #6  
 RONALD, WASHINGTON

GRADING PLAN

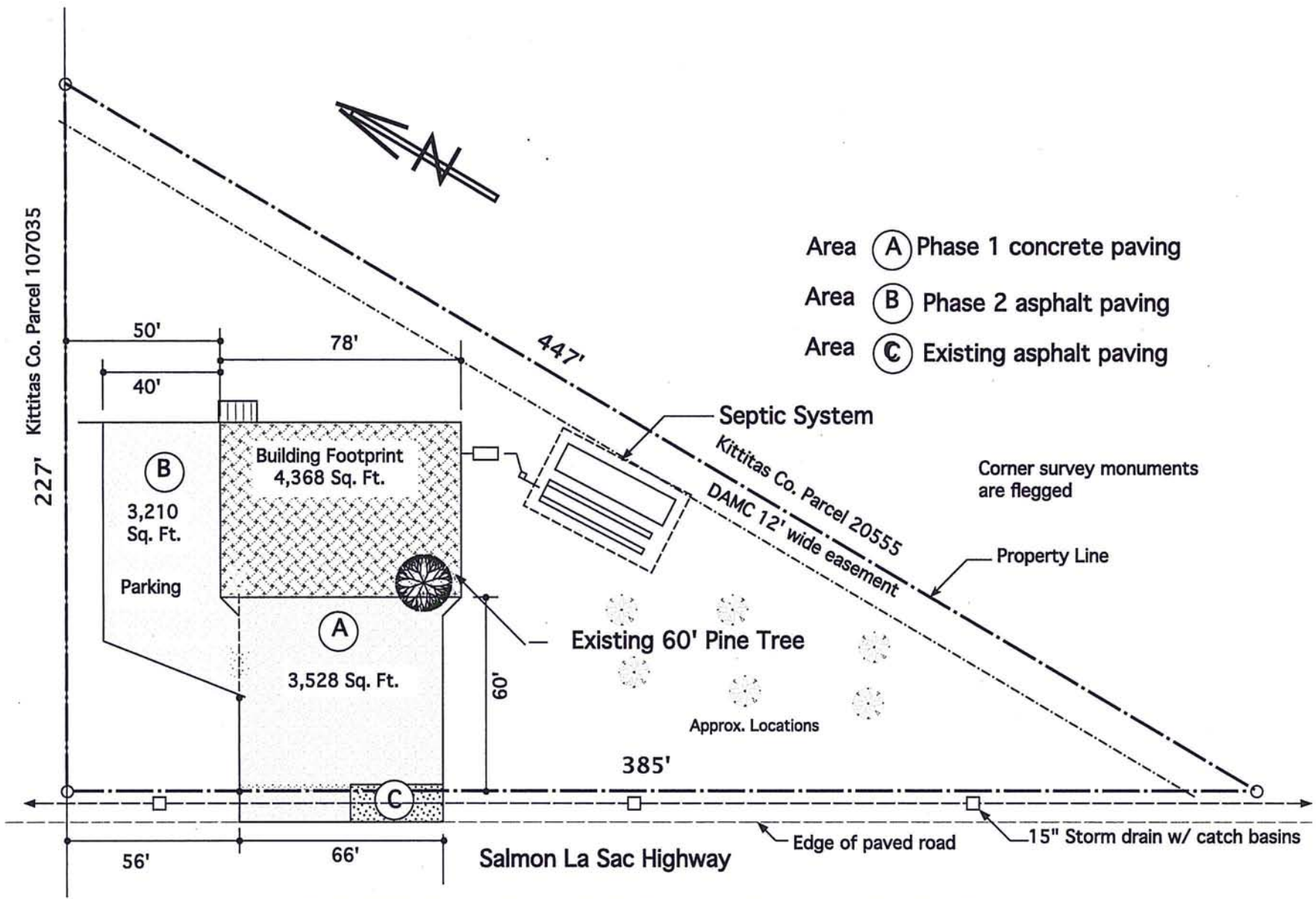


WOMER AND ASSOCIATES INC.

Architecture · Engineering · Planning · Environmental Services

Suite 600 - 221 N. Wall St., Spokane, Washington 99202  
 TEL: (509) 534-4884 FAX: (509) 534-4943 www.wwma.com

REVISIONS			
No.	Date	Description	By



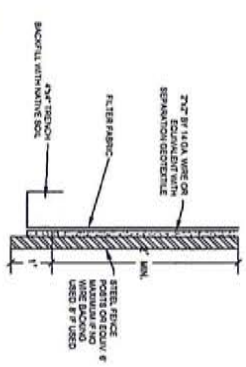
- Area (A) Phase 1 concrete paving
- Area (B) Phase 2 asphalt paving
- Area (C) Existing asphalt paving

# STATION 62R SITE BASIC LAYOUT

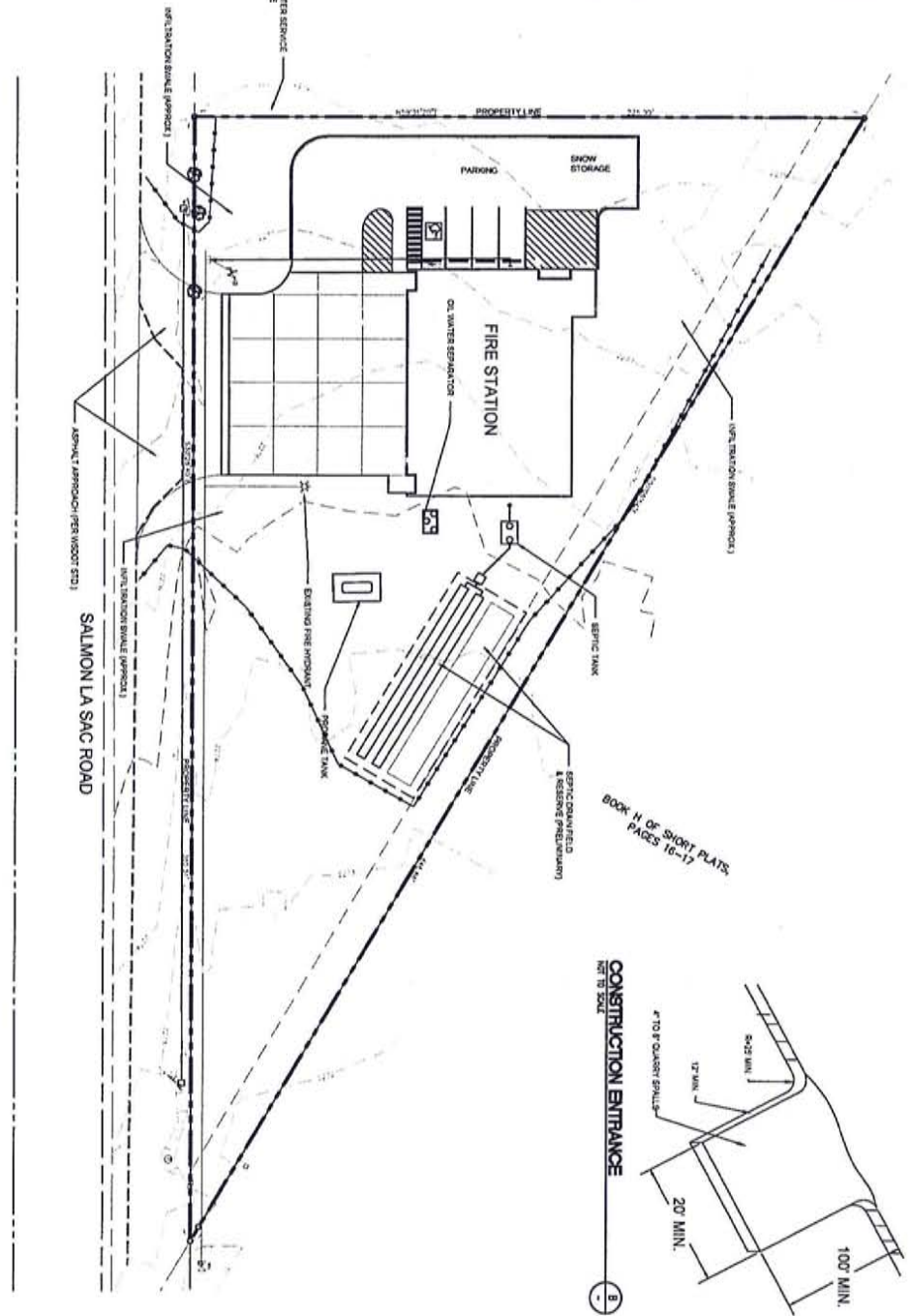
RES: 2-11-14

Legal Description: Kittitas County Map No. 21-14-34021-0004

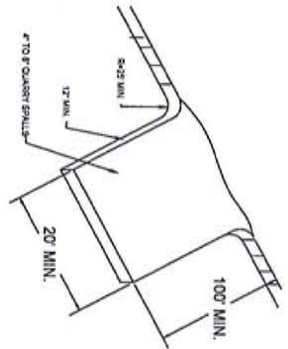
**SILT FENCE DETAIL**  
 NOT TO SCALE



**EROSION CONTROL PLAN**



**CONSTRUCTION ENTRANCE**  
 NOT TO SCALE



**GENERAL NOTES**

1. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION WHICH WILL PREVENT TRACKING OF MUD AND SOIL TO THE RIGHT OF WAY. THIS CONDITIONING SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. VEHICLES SHALL BE WASHED OR CLEANED OFF SITE AS NECESSARY. TRACKING SHALL BE PREVENTED BY THE EXISTING CURBLES. TRACKING SHALL BE PREVENTED BY THE EXISTING CURBLES.

**EROSION CONTROL NOTES**

1. ALL TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES SHALL BE INSTALLED PRIOR TO THE START OF CONSTRUCTION. THESE MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. THESE MEASURES SHALL BE REMOVED OR MODIFIED AS NECESSARY TO PREVENT SEDIMENTATION OF THE SITE. ALL CONSTRUCTION SHALL BE COMPLETED BY THE DATE SPECIFIED IN THE PERMITS.
2. THE EROSION/SEDIMENT CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. THESE MEASURES SHALL BE REMOVED OR MODIFIED AS NECESSARY TO PREVENT SEDIMENTATION OF THE SITE. ALL CONSTRUCTION SHALL BE COMPLETED BY THE DATE SPECIFIED IN THE PERMITS.
3. THE EROSION/SEDIMENT CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. THESE MEASURES SHALL BE REMOVED OR MODIFIED AS NECESSARY TO PREVENT SEDIMENTATION OF THE SITE. ALL CONSTRUCTION SHALL BE COMPLETED BY THE DATE SPECIFIED IN THE PERMITS.
4. THE CONSTRUCTOR IS RESPONSIBLE FOR INSTALLING ROCK CONSTRUCTION DITCHES AT ALL AND ALL LOCATIONS USED TO CONTROL EROSION AND SEDIMENTATION.
5. CONSTRUCTION TO REMOVE ANY ACCUMULATED SEDIMENT FROM THE SITE SHALL BE COMPLETED BY THE DATE SPECIFIED IN THE PERMITS.

**SEEDING NOTES**

1. SEEDING SHALL BE COMPLETED WITHIN 14 DAYS OF THE COMPLETION OF CONSTRUCTION. THE SEEDING SHALL BE COMPLETED BY THE DATE SPECIFIED IN THE PERMITS.
2. SEEDING SHALL BE COMPLETED WITHIN 14 DAYS OF THE COMPLETION OF CONSTRUCTION. THE SEEDING SHALL BE COMPLETED BY THE DATE SPECIFIED IN THE PERMITS.
3. SEEDING SHALL BE COMPLETED WITHIN 14 DAYS OF THE COMPLETION OF CONSTRUCTION. THE SEEDING SHALL BE COMPLETED BY THE DATE SPECIFIED IN THE PERMITS.
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5. SEEDING SHALL BE COMPLETED WITHIN 14 DAYS OF THE COMPLETION OF CONSTRUCTION. THE SEEDING SHALL BE COMPLETED BY THE DATE SPECIFIED IN THE PERMITS.

EROSION CONTROL PLAN  
 CONTRACT LINES  
 SET POINT

**WOMER AND ASSOCIATES INC.**  
 1488-218-5335  
 455-8888

PRELIMINARY

ESC1.0

KITITAS FIRE PROTECTION DISTRICT #6  
 RONALD, WASHINGTON  
 EROSION CONTROL

**WOMER AND ASSOCIATES INC.**  
 Architecture Engineering Planning Environmental Services  
 Suite 900 - 221 N. Wall St., Spokane, Washington 99201  
 TEL: (509) 534-4884 FAX: (509) 534-4943 www.wa.com

NO.	DATE	DESCRIPTION

## KITTITAS COUNTY FIRE PROTECTION DISTRICT #~~5~~ 6

### FIRE STATION 62R NARRATIVE

This four bay fire station building is a replacement of the existing Station 61 one bay building built in 1985. It will be located on a newly acquired parcel of land across the highway from the existing station. This project consists of a two story four bay structure and expanded driveway and parking area. It will also include a septic tank, active drain field and reserve drain field. The domestic water will come from a metered connection to the Driftwood Acres Class A Public Water System which has been approved by their Board of Trustees.

This larger station is needed to improve the Fire District's capability to respond to fire, rescue and emergency medical services in the vicinity of Lake Cle Elum which has experienced significant residential growth since 1985 and still growing. The apparatus units required for this service have already been acquired but the Fire District currently do not have enough space available to house them.

This project will not be a detriment to the public health, safety or general welfare of the community. It will not be injurious to the surrounding properties, in fact it will be a total improvement to the community.

The proposed building is designed to be esthetically compatible with all of the new residential construction in the area.



## Kittitas County Fire Protection District #6 Public Facilities Application

### Required responses:

#### List of adjacent property owners:

1. Parcel 20555  
Jared S. & Charles M. Pritchett  
10815 Meadow Road SW  
Lakewood, WA 98499
2. Parcel 15889  
Hamberlin LLC  
P.O. Box 237  
Ronald WA 98940
3. Parcel 557135  
Driftwood Acres Maintenance Corp.  
P.O. Box 480  
Roslyn, WA 98941
4. Parcels 317135 & 157135  
Thomas M. DePhelps ETUX  
P.O. Box 224  
Ronald, WA 98940
5. Parcel 107035  
Lyle P. Jones ETUX  
P.O. Box 281  
Buckley, WA 98321
6. Parcel 076935  
Boulder Creek Enterprises Inc.  
P.O. Box 532  
Roslyn, WA 98941

#### Project Narrative:

Building is an unoccupied fire station.

Interior of building: Four bay apparatus area, office, restrooms, several storage rooms. Upper floor has a restroom and a meeting room.

Construction: Wood framed, cement board siding, asphalt shingled roof.

Building occupancy: S-2

Construction Type: V-B, Non-fire rated building

Stories: 2

## Kittitas County Fire Protection District #6 Public Facilities Application

### Narrative (Cont.)

Allowable Area: 13,500 SF

Fire Sprinkler System: Not required

First floor area: 4,368 SF

Second floor area 1,624 SF

First floor occupant load: 19

Second floor occupant load: 13

Water Supply: Driftwood Acres Class A Public Water System (copy of connection approval letter is attached).

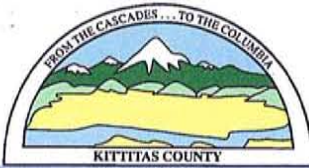
Sewage Disposal: On-site septic tank and drainfield.

This project will not be detrimental to the public health, safety and welfare of the area. It will actually be an asset to the area by increasing the availability of fire suppression and emergency medical services.

This facility will not be injurious to the property or improvements adjacent to, and in the vicinity of this site.

The esthetical design of this facility will be an asset to the character of the surrounding vicinity. (copy of the architects rendering of the building design is attached)

A copy of the site map is attached as requested.



# KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

"Building Partnerships - Building Communities"

411 N. Ruby St., Suite 2, Ellensburg, WA 98926  
CDS@CO.KITTITAS.WA.US  
Office (509) 962-7506  
Fax (509) 962-7682

RECEIVED

FEB 28 2014

KITTITAS COUNTY  
CDS

## PUBLIC FACILITIES PERMIT APPLICATION

(A written decision by Kittitas County Community Development Services authorizing a public facility use to locate at a specific location, per KCC 17.36)

A **preapplication conference** is encouraged for this permit. The more information the County has early in the development process, the easier it is to identify and work through issues and conduct an efficient review. To schedule a preapplication conference, complete and submit a Preapplication Conference Scheduling Form to CDS. Notes or summaries from preapplication conference should be included with this application.

Please type or print clearly in ink. Attach additional sheets as necessary. Pursuant to KCC 15A.03.040, a complete application is determined within 28 days of receipt of the application submittal packet and fee. The following items must be attached to the application packet.

### REQUIRED ATTACHMENTS

- Address list of all landowners within 500 feet of the subject parcel(s). If adjoining parcels are owned by the applicant, then the 500 foot area shall extend from the farthest parcel. If the parcel is within a subdivision with a Homeowners' or Road Association, then please include the mailing address of the association.
- Site plan of the property with all proposed buildings, points of access, roads, parking areas, septic tank, drainfield, drainfield replacement area, areas to be cut and/or filled, natural features such as contours, streams, gullies, cliffs, etc.
- SEPA Checklist Required
- Project Narrative responding to Questions 9-10 on the following pages.

### APPLICATIONS FEES:

750.00 Kittitas County Community Development Services (KCCDS)  
 0.00 Kittitas County Department of Public Works  
 0.00 Kittitas County Fire Marshal

**\$750.00 Total fees due for this application (One check made payable to KCCDS)**

### FOR STAFF USE ONLY

Application Received By (CDS Staff Signature):

DATE: 2/28/14

RECEIPT # 202912

PAID

FEB 28 2014

KITTITAS CO.  
CDS

DATE STAMP IN BOX

**PROJECT NARRATIVE**

(INCLUDE RESPONSES AS AN ATTACHMENT TO THIS APPLICATION)

8. **Narrative project description (include as attachment):** Please include at minimum the following information in your description: describe project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.
9. **Explain in detail whether granting the proposed Public Facilities Permit will cause each any of the following:**
- Be detrimental to the public health, safety, and general welfare?
  - Be injurious to the property or improvements adjacent to, and in the vicinity of, the site upon which the proposed use is to be located?
  - Adversely affect the established character of the surrounding vicinity?

**AUTHORIZATION**

10. Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent or contact person, as applicable.

Signature of Authorized Agent:  
(REQUIRED if indicated on application)

Date: February 11, 2014

X Richard E. Stoen, PE

Signature of Land Owner of Record  
(Required for application submittal):

Date: February 11, 2014

X Ken Galt  
Chairman of KCFPD #6 Board of Commissioners



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US  
Office (509) 962-7506  
Fax (509) 962-7682

"Building Partnerships – Building Communities"

RECEIVED

FEB 28 2014

KITTITAS COUNTY

**SEPA ENVIRONMENTAL CHECKLIST**

**PURPOSE OF CHECKLIST:**

The State Environmental Protection Act (SEPA), chapter 43.21C RCW. Requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impacts from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

**INSTRUCTIONS FOR APPLICANTS:**

This environmental checklist asks you to describe some basic information about your proposals. Governmental agencies use this checklist to determine whether the environmental impacts or your proposal are significant, requiring preparation if an EIS. Answer the questions briefly, with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully, to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if a question does not apply to your proposal, write "don not know" or "does not apply" Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

**USE OF CHECKLIST FOR NONPROJECT PROPOSALS:**

Complete this checklist for non-project proposals, even though questions may be answered "does not apply." IN ADDITION, complete the SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS.

For non-project actions, the references in the checklist to the words "project," "applicant" and "property or site" should be read as "proposal," "proposer" and "affected geographic are" respectively.

**APPLICATION FEES:**

- 490.00 Kittitas County Community Development Services (KCCDS)
- 70.00 Kittitas County Department of Public Works
- 0.00 Kittitas County Fire Marshal

**\$560.00 Total fees due for this application (One check made payable to KCCDS)**

**FOR STAFF USE ONLY**

Application Received By (CDS Staff Signature):	DATE: 2/28/14	RECEIPT # 20393	<p style="color: red; font-weight: bold; font-size: 2em;">PAID</p> <p style="color: red; font-weight: bold;">FEB 28 2014</p> <p style="color: red; font-weight: bold;">KITTITAS CO.</p> <p style="color: red; font-weight: bold;">DATE STAMP IN BOX</p>

COMMUNITY PLANNING • BUILDING INSPECTION • PLAN REVIEW • ADMINISTRATION • PERMIT SERVICES • CODE ENFORCEMENT • FIRE INVESTIGATION

FORM LAST REVISED: 7-21-2010



12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

**Address approximately 14100 Salmon La Sac Road  
Kittitas County map # 21-14-34021-0004**

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B. ENVIRONMENTAL ELEMENTS

1. Earth

a. General description of the site (circle one): flat, rolling, hilly, steep slopes, mountainous, other. **Flat with gentle slope to South and West; Small steeper slope at Northeast corner of site.**

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b. What is the steepest slope on the site (approximate percent slope)?  
**15% at extreme Northeast Corner**

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c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.  
**Roslyn ashy sandy loam.**

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d. Are there surface indications or history of unstable soils in the immediate vicinity? **No**

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e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill. **The cut will be approximately 1,000 CY and the fill will be approximately 500 CY. The fill source will be from a regional pit.**

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f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe. **Erosion may occur as a result of the clearing and Construction. Erosion may occur during the clearing phase as a tree and Shrubbery are removed and when footings are dug. As final grading progresses May occur.**

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g. About what percentage of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?  
**Approximately 25%**

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h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any: **The specifications will call for an erosion control plan through-out construction and the contractor will be required to conform to all state and local erosion control laws.**

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2. AIR

a. What types of emissions to the air would result from the proposal (i.e. dust, automobiles, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known. **Diesel engine exhaust during construction and after. Emission from Propane fired heating system.**

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b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe. **None**

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c. Proposed measures to reduce or control emissions or other impacts to air, if any: **Minimize the time of fire equipment engines running in idle mode.**

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3. WATER

a. Surface

1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what streams or river it flows into. **No**

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2) Will the project require any work over, in or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans. **None**

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3) Estimate the fill and dredge material that would be placed in or removed from surface water or wetlands, and indicate the area of the site that would be affected. Indicate the source of fill material. **None**

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4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known. **No**

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5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan. **No**

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6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge. **No**

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b.

Ground

1) Will ground water be withdrawn, or will water be discharged to surface waters? If so, give general description, purpose, and approximate quantities if known. **No withdrawl- connected to existing Class A water system. No discharge to surface waters.**

\_\_\_\_\_  
\_\_\_\_\_

2) Describe waste materials that will be discharged into the ground from septic tanks or other sources, if any (for example: domestic sewage; industrial, containing the following chemicals...; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve. **Septic system effluent from small system serving a generally unoccupied Building.**

\_\_\_\_\_  
\_\_\_\_\_

c.

Water Runoff (including storm water):

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe. **Roof and hard surface area runoff will be collected and diverted into swales for ground penetration or evaporation**

\_\_\_\_\_  
\_\_\_\_\_

2) Could waste materials enter ground or surface waters? If so, **No**

\_\_\_\_\_

d.

Proposed measures to reduce or control surface, ground, and runoff water impacts, if any: **None**

\_\_\_\_\_  
\_\_\_\_\_

4. PLANTS

a.

Check or circle types of vegetation found on the site:

- \_\_\_\_ deciduous tree: alder, maple, aspen, other
- X evergreen tree: fir, cedar, pine, other
- X shrubs
- X grass-**Wild**
- \_\_\_\_ pasture
- \_\_\_\_ crop or grain
- \_\_\_\_ wet soil plants: cattails, buttercup, bulrush, skunk cabbage, other
- \_\_\_\_ water plants: water lily, eelgrass, milfoil, other
- X other types of vegetation: Various types of weeds

\_\_\_\_\_  
\_\_\_\_\_

b.

What kind and amount of vegetation will be removed or altered? **One Pine tree and approximately .25,000 square feet of wild grass and weeds Will be removed.**

\_\_\_\_\_  
\_\_\_\_\_

c.

List threatened or endangered species known to be on or near the site. **None**

\_\_\_\_\_  
\_\_\_\_\_

d. Proposed landscaping use of native plants, or other measures to preserve or enhance vegetation on the site, if any: **Reseed wild grass and plant a few shrubs**

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5. ANIMALS

a. Circle any birds and animals which have been observed on or near the site or are known to be on or near the site:

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birds: hawk, heron, eagle, songbirds, other:  
X mammals: **deer**, bear, elk, beavers, other:  
fish: bass, salmon, trout, herring, shellfish, other:

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b. List any threatened or endangered species known to be on or near the site. **None**

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c. Is the site part of a migration route? If so, explain.  
**No**

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d. Proposed measures to preserve or enhance wildlife, if any.  
**Not applicable**

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6. ENERGY AND NATURAL RESOURCES

a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.  
**Electricity for lighting and mechanical equipment (door openers, fans ,etc.)  
Propane gas for domestic hot water and space heating**

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b. Would your project affect the potential use of solar energy by adjacent properties? If so, describe. **No**

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c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any. **All Lighting will be fluorescent tubes, CFL or LED  
Heating controls will be used to maintain lowest safe temperatures during non-occupied times.**

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7. ENVIRONMENTAL HEALTH

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe. **None**

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1) Describe special emergency services that might be required. **None**

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2) Proposed measures to reduce or control environmental health hazards, if any. **None**

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b. 1) What types of noise exist in the area which may affect your project (for example, traffic, equipment, operation, other)? **None**

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2) What types and levels of noise would be created by or associated with the project on a short-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site. **Construction equipment and truck engines from approximately 7 AM To 7 PM.**

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3) Proposed measures to reduce or control noise impacts, if any. **None**

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8. LAND AND SHORELINE USE

a. What is the current use of the site and adjacent properties?  
**Site is undeveloped land, area to the East is a residential development with a border of large trees nearly 100 feet wide. Area to the North is undeveloped land and to the West is a Federal Forest-to-Market highway**

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b. Has the site been used for agriculture? If so, describe. **No**

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c. Describe any structures on the site **None.**

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d. Will any structures be demolished? If so, what? **No**

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e. What is the current zoning classification of the site? **General Commercial**

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f. What is the current comprehensive plan designation of the site?  
**Rural Recreational**

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g. If applicable, what is the current shoreline master program designation of the site? **Not applicable**

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h. Has any part of the site been classified as an environmentally sensitive area? **No**

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i. Approximately how many people would the completed project displace?  
**None**

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j. Approximately how many people would reside or work in the completed project? **Five for short periods when called out on a random basis .**

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k. Proposed measures to avoid or reduce displacement impacts, if any. **None**

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l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any.  
**Reviewed with County Planners**

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9. HOUSING

a. Approximately how many units would be provided, if any? Indicate whether high, middle or low-income housing. **Not applicable**

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b. Approximately how many units, if any, would be eliminated?  
Indicate whether high, middle or low-income housing. **Not applicable**

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c. Proposed measures to reduce or control housing impacts, if any.  
**Not applicable**

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10. AESTHETICS

a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?  
**Height Approximately 30 Feet. Exterior walls Hardiboard and Wood trim, Roof is composition shingles**

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b. What views in the immediate vicinity would be altered or obstructed?  
**None**

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c. Proposed measures to reduce or control aesthetic impacts, if any.  
**Not applicable**

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11. LIGHT AND GLARE

a. What type of light or glare will the proposal produce? What time of day would it mainly occur? **None**

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b. Could light or glare from the finished project be a safety hazard or interfere with views? **No**

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c. What existing off-site sources of light or glare may affect your proposal?  
**None**

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d. Proposed measures to reduce or control light and glare impacts, if any.  
**Not applicable**

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12. RECREATION

a. What designated and informal recreational opportunities are in the immediate vicinity? **Snow Mobile and ATV Rentals approximately 1,000 feet away from building site**

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b. Would the proposed project displace any existing recreational uses? If so, describe. **None**

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c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any: **Not applicable**

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13. HISTORIC AND CULTURAL PRESERVATION

a. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers known to be on or next to the site? If so, generally describe. **None**

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b. Generally describe any landmarks or evidence of historic, archaeological, scientific, or cultural importance known to be on or next to the site. **None**

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c. Proposed measures to reduce or control impacts, if any. **Not applicable**

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14. TRANSPORTATION

a. Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans, if any. **Salmon La Sac Road See attached site plan**

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b. Is site currently served by public transit? If not, what is the approximate distance to the nearest transit stop? **No Nearest public transportation is 10 miles away**

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c. How many parking spaces would the completed project have? How many would the project eliminate? **Five, none eliminated**

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d. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate whether public or private)? **No**

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e. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe. **No**

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f. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur. **Average 1 or 2 per day at random times**

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g. Proposed measures to reduce or control transportation impacts, if any. **None**

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15. PUBLIC SERVICE

a. Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe. **None**

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b. Proposed measures to reduce or control direct impacts on public services, if any. **Not applicable**

\_\_\_\_\_  
\_\_\_\_\_

16. UTILITIES

a. Circle utilities currently available at the site: electricity, natural gas, water, refuse services, telephone, sanitary sewer, septic system, other.

\_\_\_\_\_  
\_\_\_\_\_

b. Describe the utilities that are proposed for the project, the utility providing the services, and the general construction activities on the site or in the immediate vicinity which might be needed.  
**Electricity from Puget Sound Energy, Propane Gas from Amerigas, Telephone and DSL services from Inland Networks, water from Driftwood Acres Class A Public water system**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. SIGNATURE

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: Richard E. Stoops

Date: February 11, 2014 \_\_\_\_\_

Print Name: Richard E. Stoops, PE

**THE REMAINING QUESTIONS ARE EXCLUSIVELY FOR REZONE APPLICANTS AND FOR AMENDMENTS TO COUNTY COMPREHENSIVE PLAN AND CODE. UNLESS THESE APPLY TO YOU, THIS IS THE END OF THE SEPA CHECKLIST.**

SEPA ENVIRONMENTAL CHECKLIST QUESTIONS FOR NON-PROJECT ACTIONS ONLY. WHEN ANSWERING THESE QUESTIONS, BE AWARE THE EXTENT OF THE PROPOSAL, OR THE TYPE OF ACTIVITIES LIKELY TO RESULT FROM THE PROPOSAL, WOULD AFFECT AN ITEM AT A GREATER INTENSITY OR AT A FASTER RATE THAN IF THE PROPOSAL WERE NOT IMPLEMENTED. RESPOND BRIEFLY AND IN GENERAL TERMS (ATTACH ADDITIONAL SHEETS AS NECESSARY)

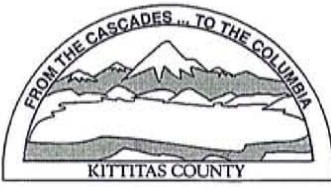
**FOR STAFF USE**

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise? Proposed measures to avoid or reduce such increases.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. How would the proposal be likely to affect plants, animals, fish or marine life: Proposed measures to protect or conserve plants, animals, fish or marine life.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



KITTITAS COUNTY PERMIT CENTER  
411 N. RUBY STREET, ELLENSBURG, WA 98926

**RECEIPT NO.: 00020392**

COMMUNITY DEVELOPMENT SERVICES  
(509) 962-7506

PUBLIC HEALTH DEPARTMENT  
(509) 962-7698

DEPARTMENT OF PUBLIC WORKS  
(509) 962-7523

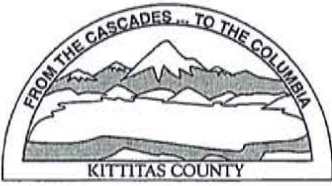
**Account name:** 028111

**Date:** 2/28/2014

**Applicant:** KITTITAS CO FIRE PROTECTION DI

**Type:** check # 401272993

<u>Permit Number</u>	<u>Fee Description</u>	<u>Amount</u>
PF-14-00001	PUBLIC FACILITIES PERMIT FEE	750.00
	Total:	750.00



KITTITAS COUNTY PERMIT CENTER  
411 N. RUBY STREET, ELLENSBURG, WA 98926

**RECEIPT NO.:** 00020393

COMMUNITY DEVELOPMENT SERVICES  
(509) 962-7506

PUBLIC HEALTH DEPARTMENT  
(509) 962-7698

DEPARTMENT OF PUBLIC WORKS  
(509) 962-7523

**Account name:** 028112

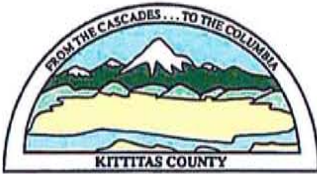
**Date:** 2/28/2014

**Applicant:** KITTITAS CO FIRE PROTECTION DI

**Type:** check # 401272993

<u>Permit Number</u>	<u>Fee Description</u>	<u>Amount</u>
SE-14-00003	CDS SEPA FEE	490.00
SE-14-00003	PW SEPA	70.00
	Total:	560.00





## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 NORTH RUBY STREET SUITE #2 ■ ELLENSBURG, WA 98926  
PHONE (509) 962-7506 ■ FAX (509) 962-7682

**B-005**  
BULLETIN

### COMMERCIAL BUILDING PERMIT SUBMITTAL PROCESS Pre-Application Meeting and Intake Appointment

FOR MORE INFORMATION VISIT THE CDS WEBSITE AT: [WWW.CO.KITTITAS.WA.US/CDS](http://WWW.CO.KITTITAS.WA.US/CDS)

The purpose of this bulletin is to help individuals comply with the building permit requirements and obtain a permit for a commercial or multi-family project (not including 2-family dwelling). Design and development of the documents for a permit submittal are complex processes, involving drawings, calculations, details and specifications that must reflect compliance with current laws, codes, and ordinances. Staff at the Kittitas County Permit Center will work with the applicant to ensure that the project meets the requirements of all applicable federal, state and local laws, codes, ordinances and to ensure that a permit is issued in a timely and efficient manner.

Prior to permit submittal for a commercial or multi-family building permit, a Pre-Application meeting is required. At the Pre-Application meeting Kittitas County staff will review the project proposal and identify issues that must be addressed prior to permit submittal. In addition County staff will identify all the drawings, calculations, specifications and forms that are "required" for the specific project permit submittal.

Kittitas County staff will provide written notes for applicant use during the Pre-Application meeting and the Chair of the Pre-Application meeting will discuss the Kittitas County Community Development Services (CDS) permit process. After a mandatory Pre-Application meeting, the Chair will be available prior to the applicant's permit intake appointment to discuss submittal requirements. The Chair of the mandatory Pre-Application meeting will generate a preliminary Submittal Checklist for the applicant's use for the permit intake appointment.

This pre-application package is divided into three distinct sections:

1. **SECTION 1:** This section contains the request form for a Pre-Application meeting. **Please complete Section 1 ONLY of this bulletin.** When the application is complete, return the form and required documents to Kittitas County Community Development Services.
2. **SECTION 2:** This section contains the form Kittitas County staff will use during the Pre-Application meeting to identify issues that must be resolved prior to permit submittal. This section also includes the Submittal Checklist of required information to submit for commercial building permit.
3. **SECTION 3:** This section contains the Intake Checklist CDS staff will use during the permit Intake-Appointment.

Applicants can get additional information, application forms, and/or current fee schedules by coming to the CDS Permit Center at 411 N. Ruby St. Suite #2, Ellensburg, WA 98926 or calling (509) 962-7506.

**Forms, applications and informational bulletins are also available via the Kittitas County website located at [www.co.kittitas.wa.us](http://www.co.kittitas.wa.us).**

NOTE: KITTITAS COUNTY HAS CREATED THIS CUSTOMER INFORMATION BULLETIN TO INFORM THE PUBLIC ABOUT THE EFFECT OF CODES AND REGULATIONS ON THEIR PROJECTS. THIS PACKET IS NOT INTENDED TO BE COMPLETE STATEMENTS OF ALL LAWS AND RULES AND SHOULD NOT BE USED AS SUBSTITUTES FOR THEM. IF CONFLICTS ARISE, CURRENT CODES AND REGULATIONS ARE THE FINAL AUTHORITY. SINCE CODES AND REGULATIONS MAY BE REVISED OR AMENDED AT ANY TIME, CONSULT KITTITAS COUNTY TO BE SURE ALL REQUIREMENTS ARE MET BEFORE WORK BEGINS.

# SECTION 1: Pre-Application Meeting Request

(TO BE COMPLETED BY APPLICANT OR AUTHORIZED AGENT. RETURN TO KITTITAS COUNTY CDS)

## TO SCHEDULE A PRE-APPLICATION MEETING

1. Complete the Pre-Application Meeting Request Form contained in this section. When the form is complete return the form and required documents to Kittitas County Community Development Services (CDS).

**Kittitas County Community Development Services**  
**411 N. Ruby St., Suite #2**  
**Ellensburg, WA 98926**  
**(509) 962-7506**

2. Once the Pre-Application Meeting Request Form and supporting documents are submitted to CDS, a project manager will contact the "authorized agent/contact person" identified below and schedule a meeting date and time. Pre-Application meetings are scheduled one to two weeks from the date of submittal of the Pre-Application Meeting Request Form in order to provide review staff adequate time to prepare for the meeting. Incomplete submittal packages will result in a delay in scheduling the meeting and may result in the return of the entire submittal package for re-submittal by the applicant when complete.
3. To be productive, a Pre-Application meeting requires a minimum amount of information in order for staff to review the project and provide a meaningful and accurate response to the applicant. If the minimum amount of information is not submitted CDS staff will not be able to adequately review the submittal and thus the meeting will not be beneficial to the applicant or County staff. Below are the minimum requirements necessary to schedule a Pre-Application meeting. **Please submit five (5) copies of all required information. Except for the site plan(s), all other information may be submitted electronically in pdf format on five (5) separate cd discs.**

### **A. Project Description**

- A detailed description of the project proposal. Include a schedule of proposed construction phasing.
- If applicable, a written list of detailed questions submitted by the applicant to Kittitas County regarding specific project issues the applicant would like addressed in a formal response.
- The area, in square feet or acres of the project site. The total square feet of the building project, include existing and new totals.
- List all of the parcel number(s) for the site and current zoning of the project site.
- Any prior or pending meetings with Kittitas County staff or local jurisdictions.
- Any other Land Use permits or actions that are pending or proposed affecting this application or that have been issued affecting this application, including rezones, conditional use permits, variances, shoreline development permits, plats, short plats, flood permits.
- Any existing recorded easements that affect the property (i.e. ingress, egress, utilities or drainage).

### **B. Site Plan**

- A site plan that includes the location, identification and dimensions of all existing buildings, structures, property lines, streets, alleys, easements, septic tank and drainfield, wells, etc.
- Existing and proposed buildings, dimensioned and distinguished graphically between proposed vs existing buildings. Number of stories and total building height. Occupancy classifications and loads.
- State whether new and existing buildings have fire protection systems (e.g. fire alarms, sprinkler). Describe how fire-flow will be provided.
- The location of existing and proposed water mains and fire hydrants.
- The location and dimensions of all existing and proposed fire department access roadways (fire lanes) and turnaround lanes (i.e. hammerhead, cul-de-sac, etc.).
- Location of wetlands, streams, steep slopes or any other known hazardous areas and the required buffers and building setback line(s).
- The location of all ingress and egress vehicle access locations to the property. The number of existing and proposed parking stalls located on the property.
- A brief description of the proposed and/or existing storm drainage conveyance system and retention/detention facilities, as well as storm drainage drawn on the site plan.
- Identify buildings scheduled for demolition or removal on the site plan.

The more detail and information that is submitted will allow Kittitas County staff to provide better feedback and comments for the proposed project. The applicant is encouraged to submit more detailed information than the minimum requirements. If more information and increased detail can be provided at the time of Pre-Application, it greatly increases the likelihood that a permit will be issued without required corrections or requests for additional information once the permit application is submitted. **The following information is optional at Pre-Application but encouraged:**

- Complete detailed and dimensioned floor plans. All rooms and areas properly identified by their use.
- Detailed description of all rooms and areas where hazardous materials are stored/handled/used.
- Building elevation views of building dimensioned and identified; include building height.
- Identify type(s) of construction and detail any area or height increases.
- Location of fire walls, fire barriers and fire partitions.
- Means of egress (exiting) and design detailed on the drawings.
- Detail fire suppression and fire alarm systems.
- Complete code summary. Occupancy classification(s) and occupant load(s) detailed for each area of the building. Type(s) of construction for each area of the building.
- Identify and detail all barrier-free accessible building elements; including the number and location of barrier-free accessible parking spaces and van stalls.
- Type and location of any food service facilities.
- A summary of hazardous materials, listed by classification/quantity/container size (include material location within the building and whether materials are stored, handled and/or used). *Only two copies of summary required.*
- A breakdown of the total impervious area of the site; identify existing and proposed impervious surface and surface area subject to vehicular use.

**PRE-APPLICATION MEETING REQUEST FORM (Information To Be Completed By Applicant)**

PROJECT NAME: <b>STATION 62R</b>	MAP NUMBER:
SITE ADDRESS:	GENERAL LOCATION:
AUTHORIZED AGENT/ CONTACT PERSON (Indicate who is the agent to be contacted for questions and meeting scheduling).	PHONE:
MAILING ADDRESS:	Fax #:
COMPANY NAME:	E-MAIL:
DESIGN PROFESSIONAL IN CHARGE OF PROJECT:	PHONE:
MAILING ADDRESS:	Fax #:
COMPANY NAME:	E-MAIL:
PROPERTY OWNER:	PHONE:
MAILING ADDRESS:	E-MAIL:

**TYPE OF WORK TO BE PERFORMED:**

New Commercial Bld'g   
 Commercial Addition   
 Tenant Improvement   
 Rack Storage  
 New Multi-Family Bld'g   
 Multi-Family Addition   
 Multi-Family Alteration   
 Reroofing  
 Swimming Pool/Spa   
 \_\_\_\_\_   
 \_\_\_\_\_   
 \_\_\_\_\_

Total Area Construction (Sq. Ft.): MF 4368 ? 5100 FLR

Building Square Footage (new): \_\_\_\_\_ (existing): \_\_\_\_\_ (total): \_\_\_\_\_

Number of Stories (new): 2 (existing): \_\_\_\_\_ (total): \_\_\_\_\_

Will the building include storage or production of hazardous materials: (Yes/No) \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

**Indicate those members from your team that will be attending the meeting:**

DISCIPLINE	NUMBER ATTENDING	WILL ATTEND
Applicant		<input type="checkbox"/>
Property Owner		<input type="checkbox"/>
Architect		<input type="checkbox"/>
Structural Engineer		<input type="checkbox"/>
Civil Engineer		<input type="checkbox"/>
Geotechnical Engineer		<input type="checkbox"/>
Legal Consultant		<input type="checkbox"/>
Developer		<input type="checkbox"/>
Other: <u>FD, D</u>	<u>KEN SELZER</u>	<input type="checkbox"/>
Other		<input type="checkbox"/>
<b>Total Number Attending</b>		

If the project is located in an Urban Growth Area, the applicable jurisdiction may require additional information which will be identified at the Pre-Application meeting.

Submittal of requested information for a Pre-Application meeting does not vest the proposed site and/or building design. Pre-Application reviews are based on the information available at the time of the review, as submitted by the applicant. If additional information and/or issues become available during review of the actual building permit application, additional information, conditions and/or studies may be required.

# SECTION 2: Pre-Application Meeting Worksheet

(TO BE COMPLETED BY KITTITAS COUNTY STAFF ONLY)

FOR STAFF USE ONLY	
DATE OF PRE-APPLICATION MEETING: <b>1-8-14</b>	TIME: <b>10:00</b>
<small>(Pre-Application meetings are scheduled every Wednesday from 10:30-12:00)</small>	
CHAIR OF PRE-APPLICATION MEETING: <b>MIKE FLORY</b>	PHONE: <b>509-962-7506</b>
ITEMS SUBMITTED BY APPLICANT FOR REVIEW AT PRE-APPLICATION:	
<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> </ol>	
COMMENTS:	
<p style="text-align: center;"><b>LIST STAFF PRESENT AT THE PRE-APPLICATION MEETING:</b></p>	
1. CDS representative (Building):	
2. CDS representative (Planning):	
3. CDS representative (Fire):	
4. Public Works representative:	
5. Environmental Health representative (Water):	
6. Environmental Health representative (Sewer):	
7. Affected City representative(s):	
8.	
9.	

PRESENT AT THE PRE-APPLICATION MEETING FOR APPLICANT:	
1. Applicant Owner:	
2. Applicant Authorized Agent:	
3. Applicant Design Professional:	
4.	
5.	
6.	
7.	

Building Information: (To be completed by CDS Plans Examiner)						
Construction Type of Building 2006 IBC:						Number of New Dwelling Units:  _____
<input type="checkbox"/> Type IA	<input type="checkbox"/> Type IIA	<input type="checkbox"/> Type IIIA	<input type="checkbox"/> Type IV	<input type="checkbox"/> Type VA		
<input type="checkbox"/> Type IB	<input type="checkbox"/> Type IIB	<input type="checkbox"/> Type IIIB	<input type="checkbox"/> Type VB	<input type="checkbox"/> Type VIB		
Use or Occupancy Type(s): <u>S-1 &amp; R</u>						
Comments: * 2 HOUR PIPE SEPARATION REQUIRED IF <u>(R) UPSTAIRS - 1 HOUR IF SPRINKLERED</u> * ESSENTIAL FACILITIES MULTIPLE IZ * SEPARATE EGRESS FOR (R) NOT THROUGH APARTMENT BAY * ACCESSIBILITY						

Planning Information: (To be completed by CDS Planner)			
1. Flood Permit Required ?	<input type="checkbox"/> Yes	2. SEPA Required ?	<input checked="" type="checkbox"/> Yes
3. Critical Areas On or Near Site ?	<input type="checkbox"/> Yes	4. Variance Required ?	<input type="checkbox"/> Yes
5. Shoreline Permits Required?	<input type="checkbox"/> Yes	6. Sign Permit Required ?	<input type="checkbox"/> Yes
7. CUP Required ?	<input type="checkbox"/> Yes	8. Public Facilities app	<input checked="" type="checkbox"/> Yes
9.	<input type="checkbox"/> Yes	10.	<input type="checkbox"/> Yes
Comments: <u>Will require a SEPA &amp; Public Facilities applications.</u> <u>Permit processing is an administrative process. Will</u> <u>need our approval of application prior to issuance of</u> <u>building permit. Applications cannot be submitted until an admin</u> <u>determination is complete to allow Public facilities app instead of</u> <u>conditional use permits. CDS will notify Dick Steaps when finalized.</u> <input type="checkbox"/> Provide project information to all affected parties via SEPA mailing notification list.			

Will email applications to Dick Steaps via email. Gave paper copies to Ken:

**Fire Marshal Information: (To be completed by CDS Fire Marshal)**

- |  |   |                                       |                              |
|--|---|---------------------------------------|------------------------------|
| 1. Automatic Sprinkler Systems ?               | <input type="checkbox"/> Yes            | 2. Automatic Fire Alarm Systems ?     | <input type="checkbox"/> Yes |
| 3. Standpipe Systems ?                         | <input type="checkbox"/> Yes            | 4. Other Fire Protection Systems ?    | <input type="checkbox"/> Yes |
| 5. High Pile or Rack Storage ?                 | <input type="checkbox"/> Yes            | 6. Hazardous Materials in Building ?  | <input type="checkbox"/> Yes |
| 7. Flammable/ Combustible Materials in Bld'g ? | <input type="checkbox"/> Yes            | 8. On-Site Fire Flow Tanks Required ? | <input type="checkbox"/> Yes |
| 9. Hazardous Material Management Plan Req'd ?  | <input type="checkbox"/> Yes            | 10.                                   | <input type="checkbox"/> Yes |
| 11. Fire Hydrants?                             | <input checked="" type="checkbox"/> Yes | 12.                                   | <input type="checkbox"/> Yes |

Comments: Generator requires a separate permit. Plan for future use (sleeping quarters, etc.) in re: automatic sprinkler systems vs. 2-hr separation, general code requirements; extinguishers, exit signage, illuminated exits, etc. required.

#6 & #7 - If flammable/ combustible or hazardous materials are used or stored in the building, provide a Hazardous Materials Management Inventory and a Hazardous Materials Management Plan (Provide copies of all Material Safety Data Sheets).

**Public Works Information: (To be completed by Public Works Planner)**

- |                         |                              |                          |   |
|-------------------------|------------------------------|--------------------------|---|
| 1. Civil Drawings?      | <input type="checkbox"/> Yes | 2. Civil engineering ?   | <input type="checkbox"/> Yes            |
| 3. Stormwater On-Site ? | <input type="checkbox"/> Yes | 4. Stormwater Off-Site ? | <input type="checkbox"/> Yes            |
| 5. DOT Review ?         | <input type="checkbox"/> Yes | 6. Road Access permit?   | <input checked="" type="checkbox"/> Yes |
| 7.                      | <input type="checkbox"/> Yes | 8.                       | <input type="checkbox"/> Yes            |

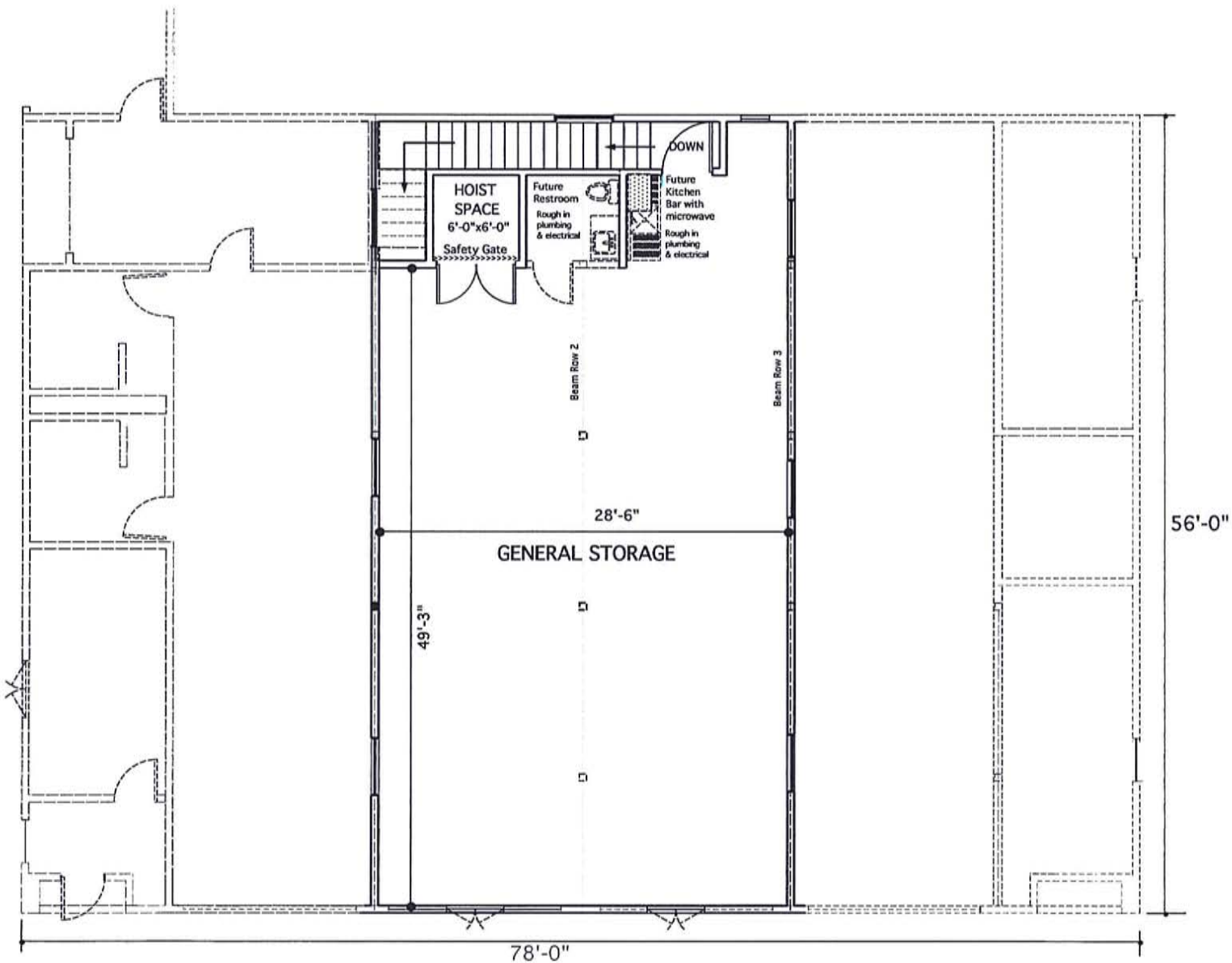
Comments: Commercial approach req'd prior to occupancy permit. stormwater design prior to building permit issuance and construction prior to occupancy.

**Environmental Health Information: (To be completed by EH staff)**

- |                           |   |                           |                              |
|---------------------------|---|---------------------------|------------------------------|
| 1. Group A Water System ? | <input checked="" type="checkbox"/> Yes | 2. Group B Water System ? | <input type="checkbox"/> Yes |
| 3. On-Site Sewer ?        | <input checked="" type="checkbox"/> Yes | 4. Municipal Sewer ?      | <input type="checkbox"/> Yes |
| 5. Swimming Pool ?        | <input type="checkbox"/> Yes            | 6. Commercial Kitchen ?   | <input type="checkbox"/> Yes |
| 7.                        | <input type="checkbox"/> Yes            | 8.                        | <input type="checkbox"/> Yes |

Comments: DAMC water system will serve the proposed structure. Test holes have been performed for <sup>an</sup> on site sewage system and a design will be done.

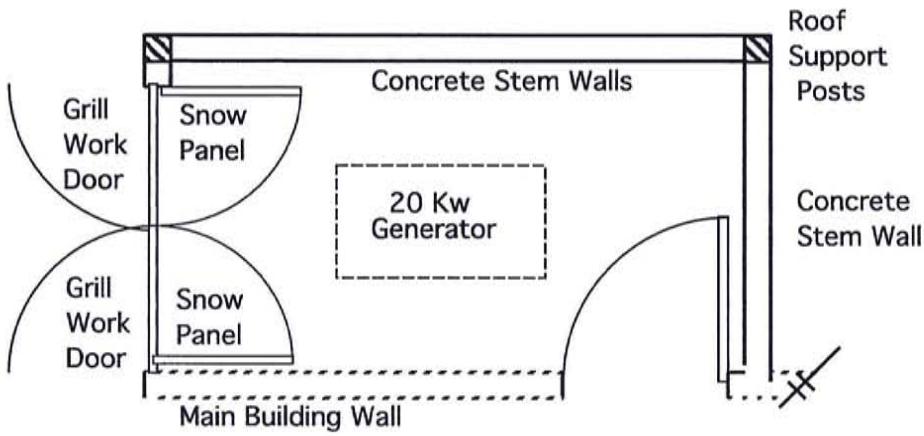
D



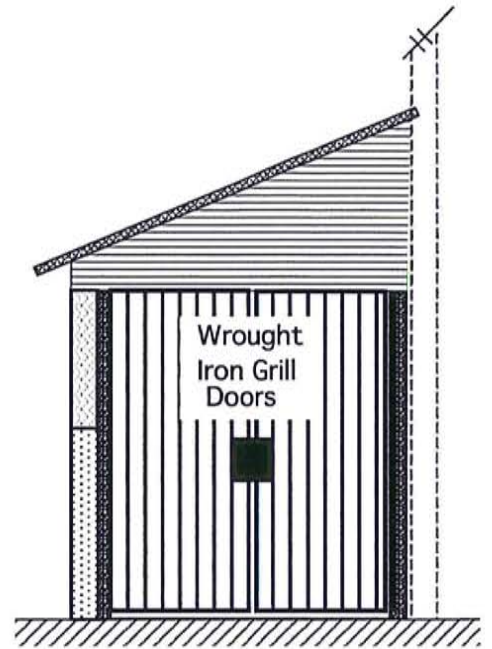
# STATION 62R UPPER FLOOR PLAN

RES: 8-23-13

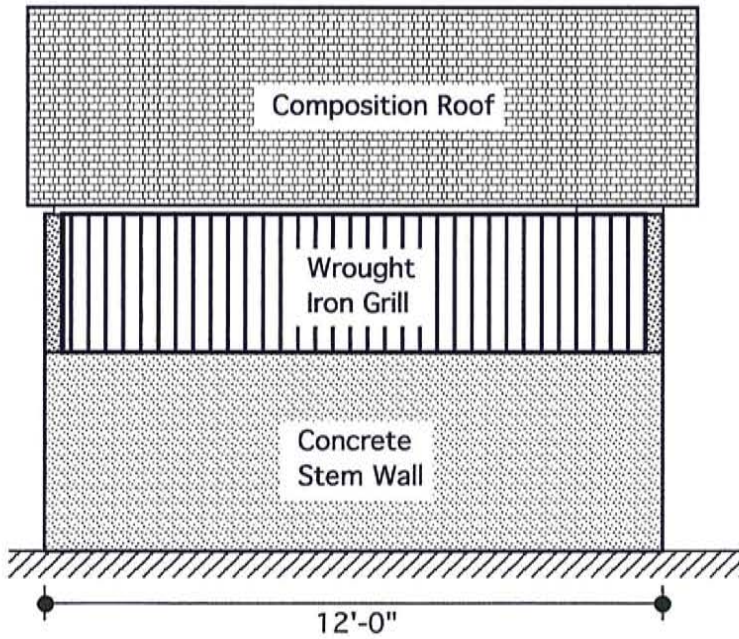




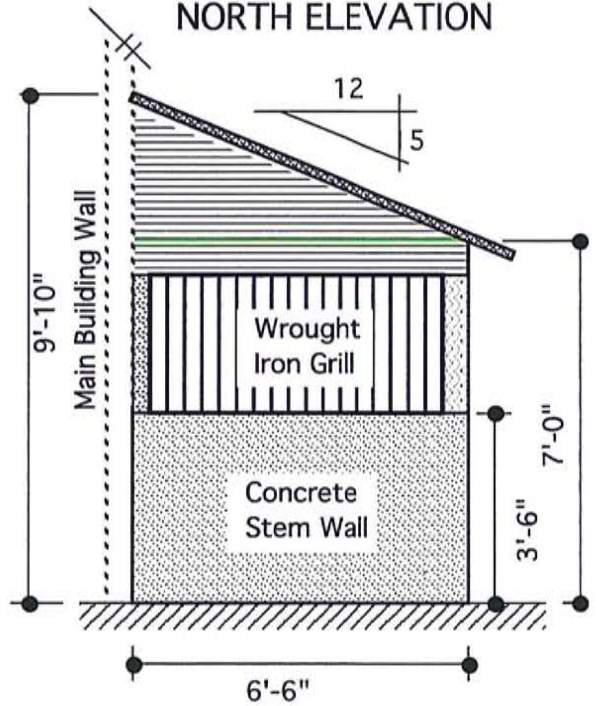
PLAN VIEW



NORTH ELEVATION

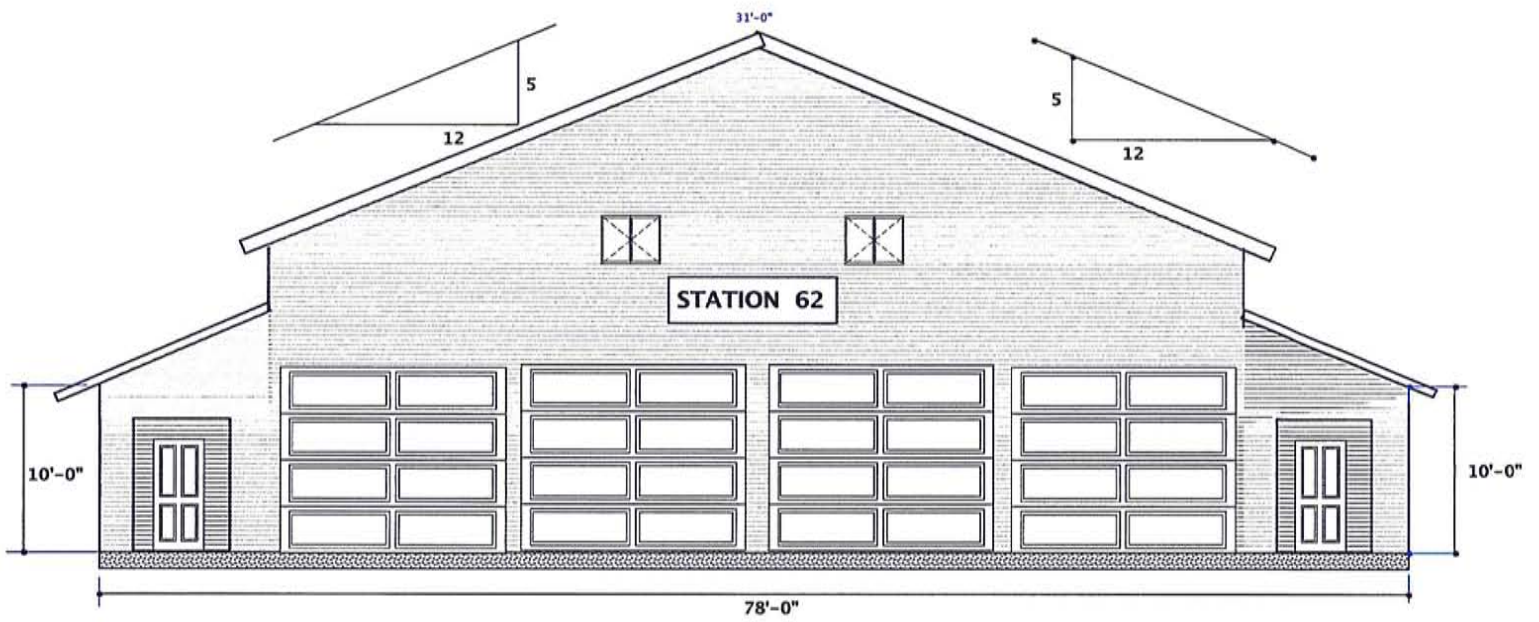


EAST ELEVATION



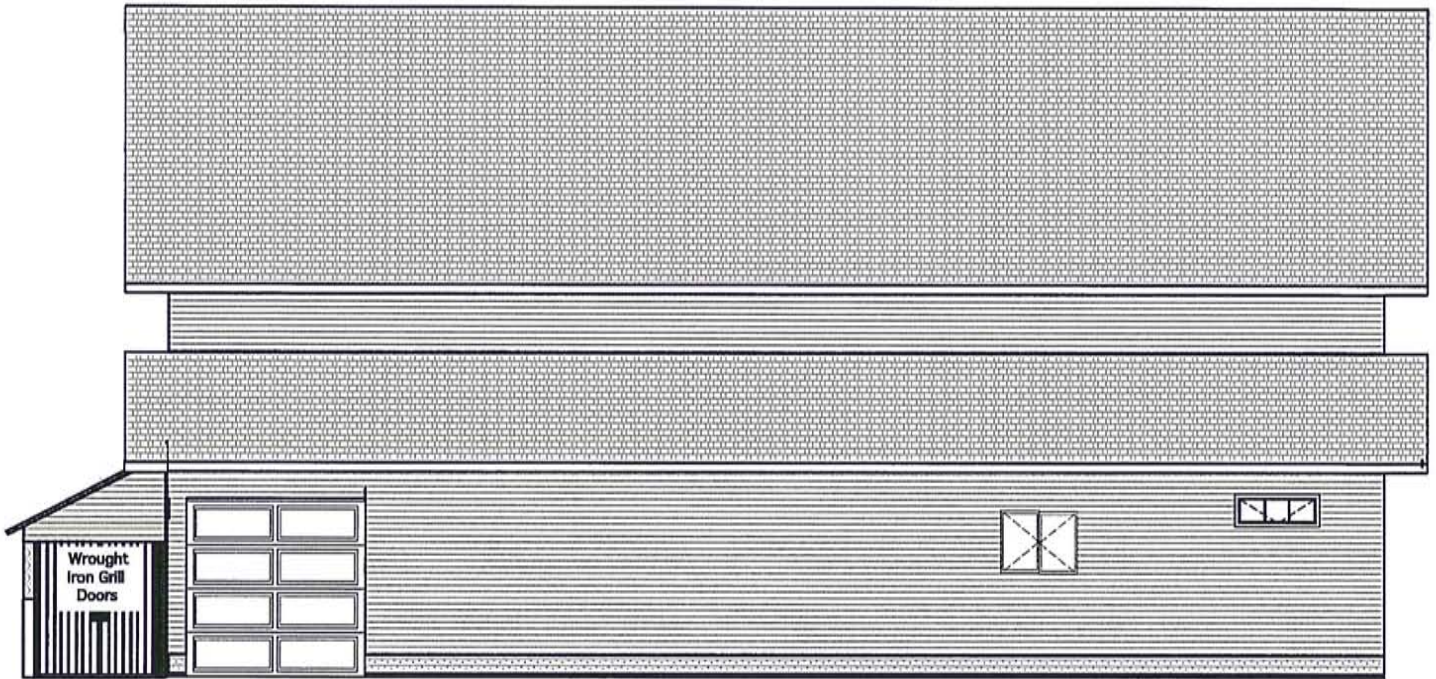
SOUTH ELEVATION

# 62R GENERATOR SHED



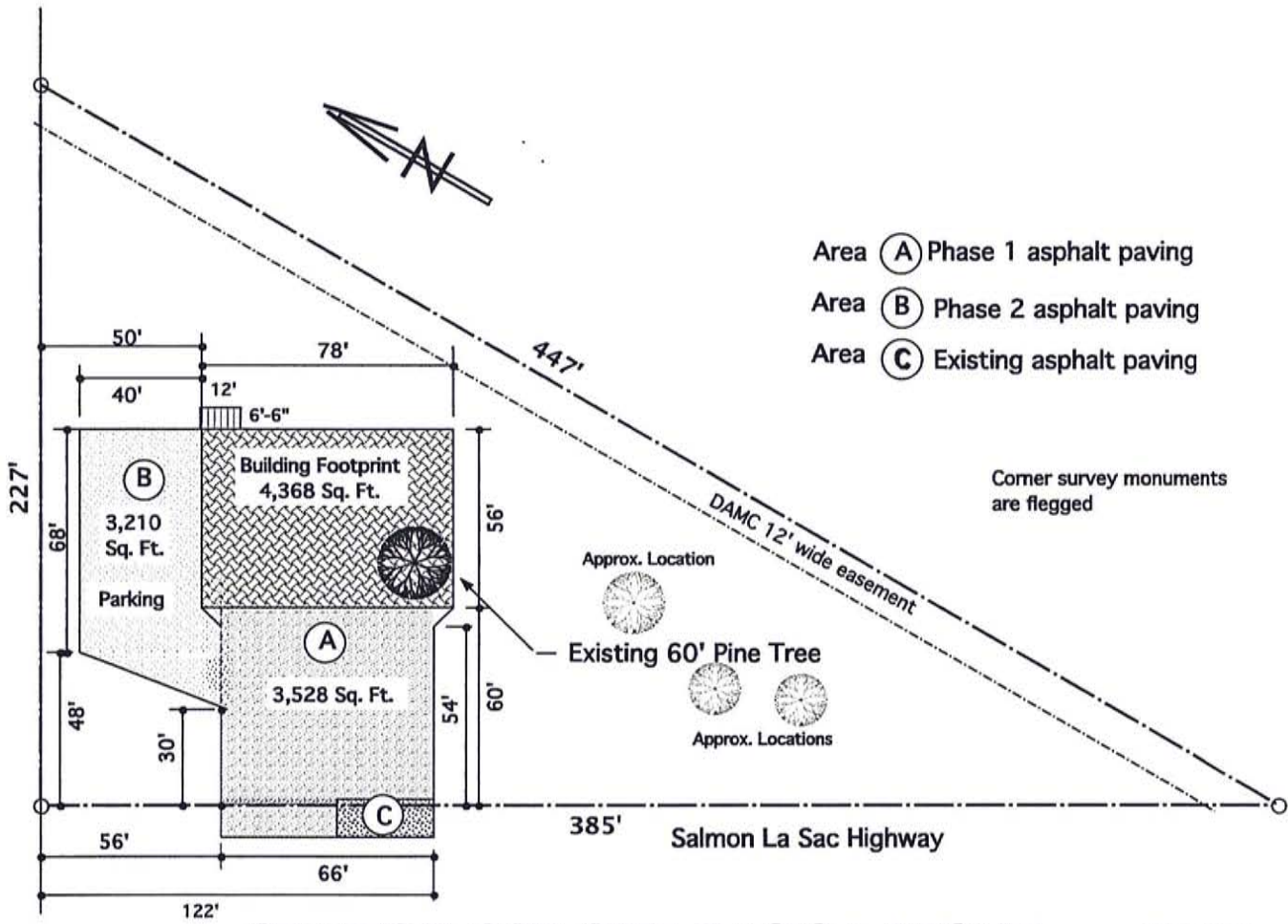
STATION 62R WEST ELEVATION

RES: 7-20-13



**STATION 62R NORTH ELEVATION**

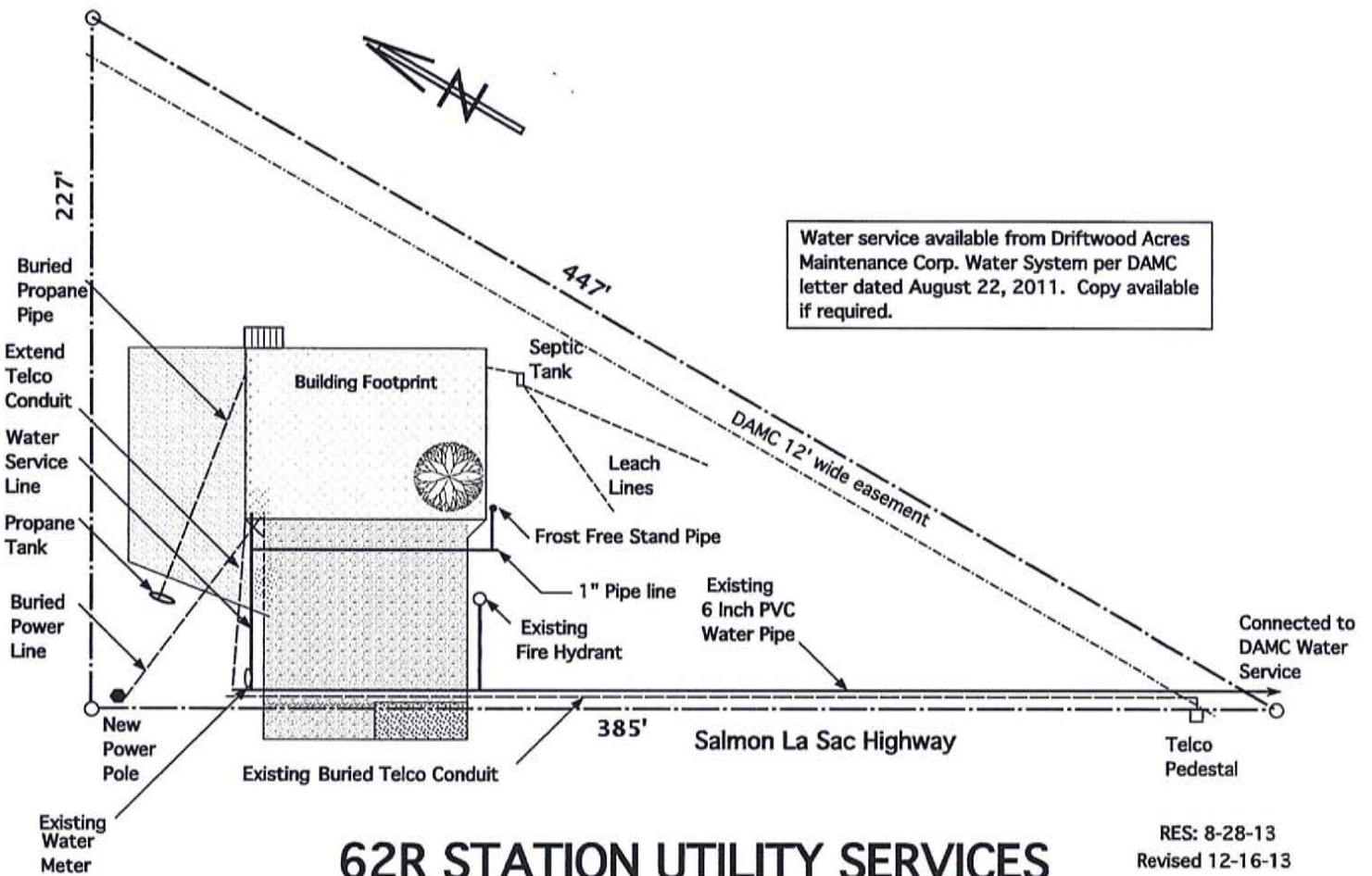
RES: 8-5-13



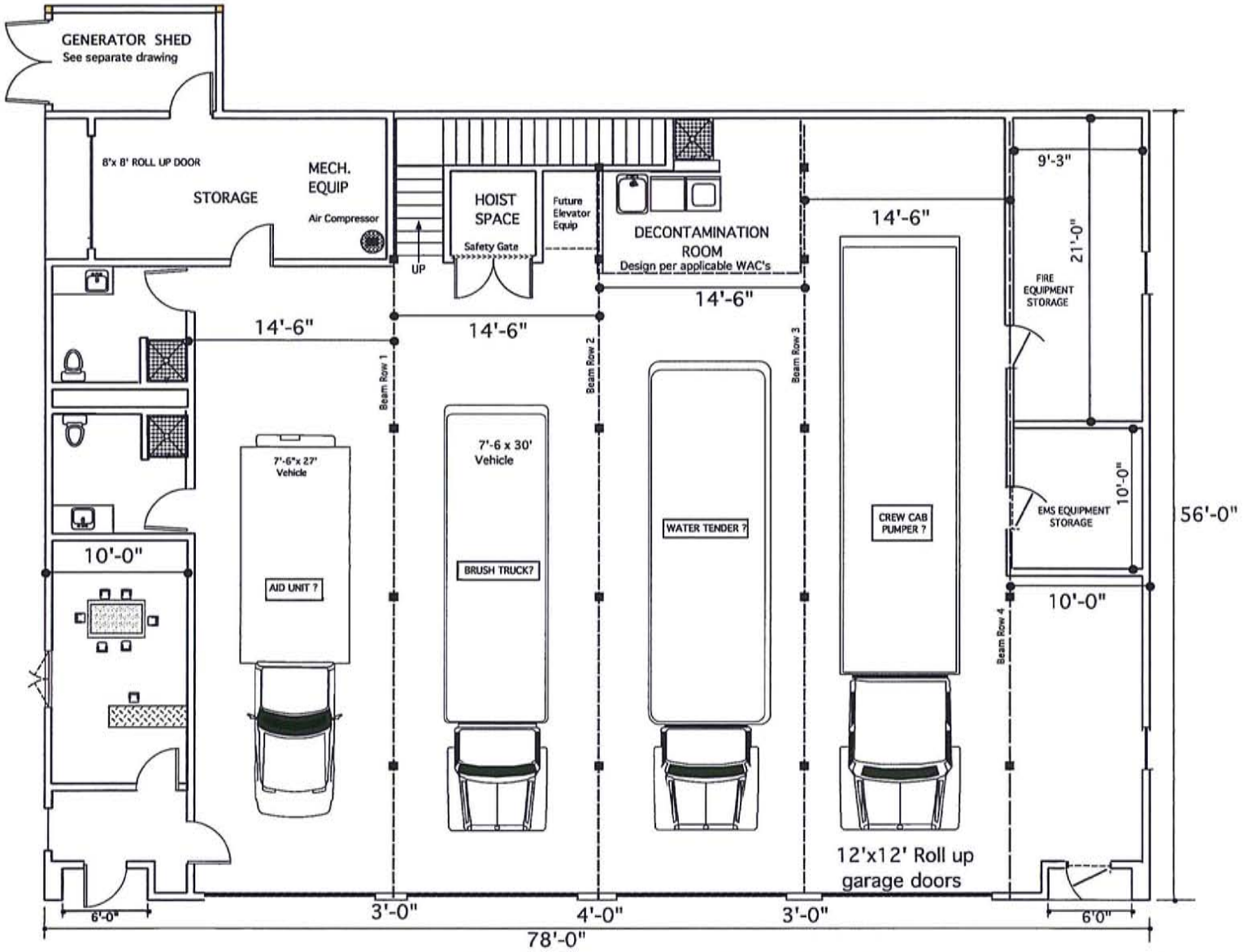
# STATION 62R SITE BASIC LAYOUT

RES: 8-8-13

Legal Description: Kittitas County Map No. 21-14-34021-0004



D



STATION 62R MAIN FLOOR PLAN

RES: 8-23-13

